

Freetown Board of Selectmen
combined meeting with
Finance Committee
Meeting Minutes
Thursday, June 16, 2022 – 5:45pm
Police Station Community Room
15 Memorial Drive, East Freetown, MA

Call to Order

Selectmen Trevor Matthews called to order the Board of Selectmen meeting at 5:45pm. In attendance are Selectmen Jared Zager, Selectmen Carlos Lopes, Interim Town Administrator Deborah Pettey, Executive Assistant Lu-Ann Souza and Administrative Assistant Lola Furtado.

Board of Selectmen

Discussion/possible action on the following topics:

1. Approve the open session minutes from 5/16/22.
 - Motion to approve open session minutes from 5/16/22 made by Selectmen Zager and seconded by Selectmen Lopes
 - Vote: was approved in a unanimous roll call vote
2. Approve, not release, the executive session minutes from 6/6/22.
 - Motion made to approve but not release the executive session minutes from 6/6/22 made by Selectmen Zager and seconded by Selectmen Lopes
 - Vote: was approved in a unanimous roll call vote
3. Discussion on cemetery vandalism.

Some local cemeteries have been vandalized, which the Police are investigating and have since been cleaned.
4. Discussion, and vote to increase the videographers pay rate to \$150 per meeting.

The pay rate is at \$50.00 for each videography and editing since 2017. This will increase to \$75.00 each. The previous videographer was at \$75.00 for videography and editing. This comes from the PEG Access money.

- Motion made to increase the videographers pay rate to \$150 per meeting made by Selectmen Zager and seconded by Selectmen Lopes
 - Vote: was approved in a unanimous roll call vote
5. Discussion, and vote to release the Town's **First Right of Refusal** for 81 High Street, Lot B Assonet.

The Planning Board and Conservation Commission voted not to exercise the right to purchase.

- Motion made to release the Town's **First Right of Refusal** for 81 High Street, Lot B Assonet made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

Personnel Board

Discussion/possible action on the following topics:

6. Appoint Victoria D'Antoni to the Joint Transportation Planning Group of SRPEDD effective 6/1/2022 to 6/1/2023
- Motion to appoint Victoria D'Antoni to the Joint Transportation Planning Group of SRPEDD effective 6/1/2022 to 6/1/2023 made by Selectmen Matthews and seconded by Selectmen Zager
 - Vote: was approved in a unanimous roll call vote
7. Appoint Deborah L. Pettey as the alternate to the Joint Transportation Planning Group of SRPEDD effective 06/01/2022 to 06/01/2023
- Motion to Appoint Deborah L. Pettey as the alternate to the Joint Transportation Planning Group of SRPEDD effective 06/01/2022 to 06/01/2023 made by Selectmen Matthews and seconded by Selectmen Zager
 - Vote: was approved in a unanimous roll call vote

Board of Health

Discussion/possible action on the following topics:

8. Discussion, and vote on standard policies/penalties to apply to businesses that violate tobacco regulations.

Board of Health Keven Desmarais discussed the violation of Prime Express selling to a minor, by the state is a One Thousand Dollar fine, and a minimum of a loss of their license to sell tobacco products anywhere from one to thirty days.

9. Discussion, and vote on penalty for first tobacco violation at Prime Express.

- Motion to suspend Prime Express tobacco license for One (1) day and issue a One Thousand Dollar fine made by Selectmen Matthews and seconded by Selectmen Lopes
- Vote: was approved in a unanimous roll call vote

Board of Parks Commission

Discussion/possible action on the following topics:

Town Administrator's Report

Discussion/possible action on the following topics:

Combined Meeting with Finance Committee

Discussion/possible action on the following topics:

Margaret French of the Finance Committee called to order the meeting at 5:58pm. Kent Wilkins, Christine Dupras and Robert Alderson are in attendance.

10. Discussion, and vote on the **Request for Appropriation Transfer** from *Health Ins. Premiums* to *Medicare* in the amount of \$6,531.13.

- Motion to approve the **Request for Appropriation Transfer** from *Health Ins. Premiums* to *Medicare* in the amount of \$6,531.13 made by Selectmen Zager and seconded by Selectmen Lopes
- Vote: was approved in a unanimous roll call vote

- Motion to approve the **Request for Appropriation Transfer** from *Health Ins. Premiums* to *Medicare* in the amount of \$6,531.13 made by Robert Alderson and Kent Wilkins
- Vote: was approved in a unanimous roll call vote

11. Discussion, and vote on the **Request for Appropriation Transfer** from Highway Department to Capital Equipment in the amount of \$25,000.00.

- Motion to approve the **Request for Appropriation Transfer** from Highway Department to Capital Equipment in the amount of \$25,000.00 made by Selectmen Zager and seconded by Selectmen Lopes
- Vote: was approved in a unanimous roll call vote

- Motion to approve the **Request for Appropriation Transfer** from Highway Department to Capital Equipment in the amount of \$25,000.00 made by Robert Alderson and seconded by Kent Wilkins
- Vote: was approved in a unanimous roll call vote

12. Discussion and vote on the **Request for Transfer from Reserve Fund** to Trash and Disposal Department Fund in the amount of \$9000 to pay for remaining Landfill disposal fees.

- Motion to approve the **Request for Transfer from Reserve Fund** to Trash and Disposal Department Fund in the amount of \$9000 to pay for remaining Landfill disposal fees made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

- Motion to approve the **Request for Transfer from Reserve Fund** to Trash and Disposal Department Fund in the amount of \$9000 to pay for remaining Landfill disposal fees made Robert Alderson and seconded by Kent Wilkins
- Vote: was approved in a unanimous roll call vote

13. Discussion and vote on the **Request for Transfer from Reserve Fund** to Trash and Disposal Department Fund in the amount of \$6000 to pay for remaining single-stream recyclables disposal fees.

- Motion to approve the **Request for Transfer from Reserve Fund** to Trash and Disposal Department Fund in the amount of \$6000 to pay for remaining single-stream recyclables disposal fees made by Selectmen Zager and seconded by Selectmen Lopes
- Vote: was approved in a unanimous roll call vote

- Motion to approve the **Request for Transfer from Reserve Fund** to Trash and Disposal Department Fund in the amount of \$6000 to pay for remaining single-stream recyclables disposal fees made by Robert Alderson and seconded by Kent Wilkins
- Vote: was approved in a unanimous roll call vote

The Finance Committee continued their agenda with:

- Motion to approved **Request for Appropriation Transfer** from *Old Colony Voc. Ed Assessment* to *Other Vocational Assessment* in the amount of \$8,500.00 to Bristol-Plymouth made by Christine Dupras and seconded by Kent Wilkins.
- Vote: was approved in a unanimous roll call vote

Old Business:

Potential discussion on pending items – action will not be taken at this meeting:

- Council on Aging building

Documents were signed by the Board.

- Motion to adjourn the meeting was made by Selectmen Zager and seconded by Selectmen Lopes
- Vote: was approved in a unanimous roll call vote

Motion to adjourn the meeting as made by Robert Alderson and seconded by Kent Wilkins

- Vote: was approved in a unanimous roll call vote

Meeting adjourned at 6:22 pm

List of documents and exhibits utilized by the Board during this meeting:

- Agenda
- Meeting Minutes 5/16/22
- Memo – Pay rate Videographer
- Memo – Right of First Refusal 81 High St. Assonet
- Joint Transportation Planning Group Municipal Representative Appointment
- Request for Appropriation Transfer-Health Insurance Premiums

- Request for Appropriation-Transfer Highway
- Request for Transfer from the Reserve Fund-Trash Disposal
- Board of Health – Correction /Cease and Desist Order
- 2021 Sales Regulations

Respectfully submitted,

A handwritten signature in cursive script that reads "Lola Furtado". The signature is written in dark ink and is positioned above the printed name and title.

Lola Furtado

Administrative Assistant