

2022 JUL -6 AM 9:52

Cheryl A. Delude

Freetown Board of Selectmen
Meeting Minutes
Monday, June 6, 2022– 6:00pm
Apponequet Regional High School Room #140
100 Howland Rd, Lakeville, MA

Call to Order

Selectmen Matthews called the meeting to order at 6:05pm. Selectmen Zager, Selectmen Lopes, Interim Town Administrator Deb Pettey, and Executive Assistant Lu-Ann Souza were also in attendance.

Board of Selectmen

Discussion/possible action on the following topics:

1. Approve the open session minutes from 5/9/22.
 - Motion to approve the open session minutes from 5/9/22 was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
2. Approve, not release, the executive session minutes from 5/31/22.
 - Motion to approve, not release, the executive session minutes from 5/31/22 was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
3. Discussion, and vote on which company to award the bid to for *Flushing Manholes/Seeping Pits*.

Selectmen Matthews noted that there were a couple of companies who bid and J.R.D. Inc. was the cheapest.

- Motion to award the bid for Flushing Manholes/Seeping Pits to J.R.D. Inc. was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
4. Discussion, and vote on whether to approve the agreement between the Town of Freetown and J.R.D. Inc for Flushing Manholes/seeping Pits for the Water & Sewer Enterprise.
 - Motion to approve the agreement between the Town of Freetown and J.R.D. Inc. for Flushing Manholes/Seeping pits for the Water & Sewer Enterprise was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
 5. Discussion, and possible vote on procedures for joining Bristol-Plymouth Regional Vocational Technical School District and scheduling Special Town Meeting.

Deb Pettey noted that she was seeking the Board's approval to have a Special Town Meeting in August to discuss the steps, and costs of joining Bristol-Plymouth as she wants to ensure the taxpayers understand what the overall implications and cost is to join. The Selectmen asked to put this on an upcoming agenda for further discussion.

6. Discussion, and vote on the **Request for Appropriation Transfer** from *Old Colony Voc. Ed Assessment* to *Other Vocational Assmts* in the amount of \$8,500.00 to cover transportation costs for Bristol Plymouth.
- Motion to approve the **Request for Appropriation Transfer** from *Old Colony Voc. Ed Assessment* to *Other Vocational Assmts* in the amount of \$8,500.00 to cover transportation costs for Bristol Plymouth was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
7. Discussion, and vote on approving the Council on Aging Boards request to use funds from the Formula Grant or the SouthCoast Community Grant for materials to finish installing the floor downstairs at the Council on Aging.

Deb Pettey noted the flooring would be approximately \$3,000 and the COA Board is looking for the Board of Selectmen to approve using these funds to pay for the flooring.

- Motion to approve using the funds from the Formula Grant or the SouthCoast Community Grant for materials to finish installing the floor downstairs at the Council on Aging.
 - Vote: was approved in a unanimous roll call vote
8. Discussion and vote on the open meeting law violation dated 5/28/2022 and to direct Town Administrator to respond to the complaint as required by Massachusetts General Law.

Selectmen Matthews noted that this violation was for him not letting everyone know that the meeting was being recorded and he will ensure this is done moving forward.

- Motion to have the Town Administrator to respond to the complaint as required by Massachusetts General Law was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

9. Discussion, and vote on which vendor to utilize for the historical tax books and Motor Vehicle Excise Tax Books.

Selectmen Matthews noted only one company, Kings Information Systems, sent in a quote. Lu-Ann Souza noted that the Request for Quotes had also included Historical Newspapers but upon further investigation it was determined that these are owned by the Historical Society and not the Town so we would not be including them. Deb Pettey noted this project is being funded by a grant.

- Motion to have Kings Information Systems do the scanning of historical tax books and Motor Vehicle Excise Tax Books was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

10. Discussion, and vote on whether to approve the Merchant Agreement with AMG Payment Solutions for credit and debit card charges at the Boat Ramp kiosk.

The group noted they had reviewed the Merchant Agreement and thought the Town should proceed.

- Motion to approve the Merchant Agreement with AMG Payment Solutions for credit and debit card charges at the Boat Ramp kiosk was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

11. Discussion, and vote to authorize the Interim Town Administrator to execute any documents between the Town of Freetown and Kings Information Systems.

Selectmen Matthews noted having Deb Pettey sign off on these documents would expedite the process. Deb Pettey noted that we needed to wrap up the grant for the end of the fiscal year so this would assist in meeting that deadline.

- Motion to authorize the Interim Town Administrator to execute any documents between the Town of Freetown and Kings Information Systems was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote.

Personnel Board

Discussion/possible action on the following topics:

12. Discussion, and vote whether to approve Sgt. Benjamin A. Levesque for G.L. c. 41, 111F, injured on duty status effective 5/24/22.

- Motion to approve Sgt. Benjamin A. Levesque for G.L. c. 41, 111F, injured on duty status effective 5/24/22 was made by Selectmen Matthews and seconded by Selectmen Zager
- Vote: was approved in a unanimous roll call vote

13. Discussion, and vote on staffing at Town Beach and Boat Ramp plan and pay rate.

Selectmen Lopes noted that we had advertised for this position and had three applications and conducted interviews where two of the applicants were no call no shows. He noted that the hope would be to increase the amount of pay to attract more candidates so we could fill these positions.

- Motion to increase the pay rate for the Town Beach and Boat Ramp staff to \$18.00 per hour was made by Selectmen Matthews and seconded by Selectmen Zager.
- Vote: was approved in a unanimous roll call vote

14. Attend Town Meeting.

- Motion to go into recess to attend Town Meeting was made by Selectmen Zager and seconded by Selectmen Lopes at 6:40pm.
- Vote: was approved in a unanimous roll call vote.

- Motion to adjourn the meeting was made by Selectmen Zager and seconded by Selectmen Lopes at 9:45pm
- Vote: was approved in a unanimous roll call vote.

Please note: The Board may take up any other business to properly come before the Board that was not reasonably anticipated 48 hours before this meeting.

Old Business:

Potential discussion on pending items – action will not be taken at this meeting:

- Town buildings

Respectfully Submitted,

Lu-Ann Souza
Executive Assistant

List of Exhibits and Document utilized by the Board during this meeting:

- Agenda
- Meeting minutes 4/21/22
- Bid tabulation flushing manholes/seeping pits
- Letter from Bristol-Plymouth Reg. Tech. HS re: Freetown's enrollment
- Budget transfer request \$8500 Old Colony to BP for Transportation
- Letter from COA Board asking for approval for paying for flooring
- OML Violation paperwork not telling meeting being recorded
- Bid tabulation and quotes for scanning of historical documents
- AMG Merchant account for boat ramp kiosk application
- Memo re: 111F request from police dept