

Freetown Board of Selectmen  
Meeting Minutes  
Monday, May 16, 2022–6:00pm  
Police Station Community Room  
15 Memorial Drive, East Freetown, MA

RECEIVED  
FREETOWN TOWN CLERK  
2022 JUN 17 AM 9:35  
*Cheryl A. Sisti*

## Call to Order

Selectmen Trevor Matthews called to order the meeting at 6pm. In attendance are Selectmen Jared Zager, Selectmen Carlos Lopes, Interim Deborah Pettey, and Executive Assistant Lu-Ann Souza. Also in attendance is Board of Health Agent Keven Desmarais, Charon Associates Inc., Richard Charon.

## Board of Health Variance 6pm

Discussion/possible action on the following topics:

1. Discussion, and vote on the variances requested for 10 Charbonneau Avenue.

Selectmen Zager called to order the public hearing at 6:02. Richard Charon explained the issues and upgrades on Charbonneau Ave. Selectmen Zager closed the public hearing.

- Motion to approve the variances as requested for 10 Charbonneau Avenue was made by Selectmen Matthews and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

Board of Health Agent Keven Desmarais would like to request a tobacco violation on the next agenda.

## Board of Selectmen

Discussion/possible action on the following topics:

2. Approval of the 4/25/22 open session meeting minutes.

- Motion to approve the variances as requested for 10 Charbonneau Avenue was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

3. Discussion and vote whether to approve the Memorandum of Agreement from Board of Health Agent for an annual uniform allowance in the amount of \$500.

- Motion to approve the Memorandum of Agreement from Board of Health Agent for an annual uniform allowance in the amount of \$500. was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

4. Discussion and vote whether to approve and sign the agreement between the Town of Freetown and King Information Systems, Inc. for the scanning of 100 tax books.

- Motion to approve and sign the agreement between the Town of Freetown and King Information Systems, Inc. for the scanning of 100 tax books made by Selectmen Zager and seconded by Selectmen Lopes.

- Vote: was approved in a unanimous roll call vote

5. Discussion, and vote on whether to approve the Entertainment License for Profile Rock Inc./The Profile Tavern for 2022.

- Motion to approve the Entertainment License for Profile Rock Inc./The Profile Tavern for 2022 made by Selectmen Zager and seconded by Selectmen Lopes

- Vote: was approved in a unanimous roll call vote

6. Discussion, and vote to open, close and approve the Annual Town Meeting & Special Town Meeting Warrants for 6/6/22 meeting.

Selectmen Matthews noted no vote or action was needed

7. Discussion, and vote on whether to approve Green Collar Cannabis, LLC's request to host a State Cannabis Control Commission required public awareness meeting virtually as opposed to in person.

Interim Town Administrator explained when applying for a marijuana permit, the State requires them to have a public awareness meeting to entertain their concerns. They have requested it to be virtually as opposed to in person meeting.

- Motion to allow a hybrid meeting for the State Cannabis Control Commission required public awareness meeting for Green Collar Cannabis made by Selectmen Zager and seconded by Selectmen Lopes.

- Vote: was approved in a unanimous roll call vote

8. Discussion, and vote whether to approve the Ambulance Abatements and Write Offs for April 2022 in the amount of \$22,932.05.

- Motion to approve the Ambulance Abatements and Write Offs for April 2022 in the amount of \$22,932.05 made by Selectmen Zager and seconded by Selectmen Lopes

- Vote: was approved in a unanimous roll call vote

9. Discussion, and vote whether to approve Community One Stop for Growth Grant application for funding the Master Plan.

Grant application for the board to sign. Ms. Pettey will be adding a letter of support. She has asked for a letter from the planning board and SRPEDD. The grant is asking for Seventy-Five Thousand from the State. It is asking for a match from the DLTA from SRPEDD at Forty Thousand Dollars. It is asking for in kind of Eight Thousand Dollars' worth of employee hours. A Nine Thousand Two Hundred Dollar match from the town of Freetown. The total cost is roughly One Hundred and Thirty-Two Thousand Dollars.

- Motion to approve Community One Stop for Growth Grant application for funding the Master Plan made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

#### **Personnel Board**

Discussion/possible action on the following topics:

10. Accept the resignation of Jeremy Bernardo as Truck Driver effective 6/1/2022.
11. Accept the resignation of Tim Dacey as Cemetery Sexton effective 5/11/2022.

- Motion to accept both resignations made by Selectmen Matthews and seconded by Selectmen Zager.
- Vote: was approved in a unanimous roll call vote

#### **Board of Parks Commission**

Discussion/possible action on the following topics:

12. Update on staffing, police details, kiosk implementation and other Beach and/or Boat Ramp items.

Selectmen Lopes stated all staffing requirements cannot be done by one person. We are going to rely heavily on the police details which should begin after the Memorial Day weekend. Police details, rules and regulations will be set forth. Kiosk implementation is moving along, just waiting for Tax and Treasurer, and a merchant account with the state. The beach will be closed until June 15<sup>th</sup>. Making sure we have proper coverage to utilize the boat ramp and the beach.

Motion to keep the beach closed until June 15, 2022, was made by Selectmen Matthews and no seconded. Motion failed. No motion so Beach opens on Memorial Day as planned.

#### **Town Administrator's Report**

## **Executive Session**

Discussion/possible action on the following topics:

Selectmen Matthews announce we will be going into Executive Session, and we will be returning to opening session for a Public Hearing. We will be going to Executive Session for the following reason:

13. Executive Session pursuant to G.L. c. 30A, sec. 21(a)(7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements – Open Meeting Law – to review for consideration of release the executive session meeting minutes for the following executive session meetings: Dates listed in attachment A.

- Motion to go into Executive Session made by Selectmen Zager and seconded by Selectmen Lopes
- Vote: was approved in a unanimous roll call vote
- Selectmen Lopes - yes, Selectmen Zager – yes, Selectmen Matthews – yes

## **Public Hearing 7:00PM continued to May 31, 2022, 6pm Police Station Community Room**

The Freetown Board of Selectmen will conduct a public hearing relative to an application submitted by Excel Recycling, LLC for a Sale of Second-Hand Furniture and Merchandise License, for a business located at 17 Ridge Hill Road in Assonet. The hearing will be conducted at 7:00pm on Monday, May 16, 2022, at the Police Station Community Room, 15 Memorial Drive, East Freetown, MA

- Motion to continue the Public Hearing to May 31, 2022, at 6pm at the Police Station Community Room located at 15 Memorial Drive East Freetown MA made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

~~14. Discussion on license request from Excel Recycling, LLC.~~

## **Board of Selectmen**

Discussion/possible action on the following topics:

~~15. Discussion and vote whether to issue the Second-Hand Furniture and Merchandise License for Excel Recycling, LLC.~~

16. Discussion, and vote whether to approve the release of Executive Session Minutes with redactions to fulfill public records request for Leia Adey.

- Motion to approve the release of Executive Session Minutes with redactions to fulfill public records request for Leia Adey made by Selection Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

Please note: The Board may take up any other business to properly come before the Board that was not reasonably anticipated 48 hours before this meeting.

**Old Business:**

Potential discussion on pending items – action will not be taken at this meeting:

- Council on Aging building
- Town Buildings
- Motion to adjourn the meeting was made by Selectmen Zager and seconded by Selectmen Lopes
- Vote: was approved in a unanimous roll call vote

Respectfully submitted,



Lola Furtado

Administrative Assistant

List of documents and exhibits utilized by the Board during this meeting:

- Agenda
- Charon Associates, Inc. 10 Charbonneau Ave, Freetown
- Application for Board of Health Variance
- Meeting minutes 4/25/2022
- MOA between the Board of Selectmen and Keven Desmarais
- King Information Systems Inc.
- Entertainment License Profile Rock Inc. / The Profile Tavern
- Memo - Green Collar Cannabis
- Comstar Ambulance Abatements
- Community One Stop for Growth - Application
- Resignation of Jeremy Bernardo
- Resignation of Tim Dacey
- Public Records Request Form Leia Adey