



**TOWN OF FREETOWN  
BOARD OF SELECTMEN**  
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**MINUTES  
MEETING OF TUESDAY, SEPTEMBER 4, 2018  
COUNCIL ON AGING  
227 CHACE RD, EAST FREETOWN, MA 02717**

**6:00 P.M.**      **Call to Order** Selectman Charles B. Sullivan calls the meeting to order at 6:03pm, with Chairman Robert P. Jose being absent from the meeting. Also present: Selectman Lisa A. Pacheco, Town Administrator David DeManche and Senior Clerk Timm McIntosh. The meeting is being recorded by FREECAM. Selectman Sullivan reads the agenda aloud.

**Board of Health Variance – 6 Point of Pines**

Derek Macedo, Board of Health Agent, is present. He says new information has been brought to the engineer on this project, so we need to wait on this variance. It is bypassed.

**Board of Health Variance – 28 Forge Road**

Mark Rogers of Outback Engineering is present. Abutters did not need to be notified as the only impact is to the homeowner's well. The property has a failing septic system, and the only place to put it is 70' from the well, instead of the required 100'. There are no wetlands concerns. Mr. Rogers says this is a straightforward variance. Mr. Macedo recommends this variance.

VOTE: Motion (Sullivan/Pacheco) to approve the setback from 100' to 70', passed unanimously.

**Consent Agenda:**

**Board of Selectmen:    Action relative to:**

- Discuss/Approve Articles for Insertion on the Special Town Meeting Warrant. Present: Kimberley Fales, Town Accountant; Christopher McKay, Planning Technician; Derek Macedo, Board of Health Agent; Jeannette Tisdelle and Robin Kendrick of the Council on Aging Board; Charles Macomber, Highway Surveyor, Fire Chief Gary Silvia and Police Chief Carlton Abbott arrived at the meeting following this discussion. Selectman Pacheco suggests taking all of the articles as written at this time and having them all worked on, as this should be dealt with by a full Board. Selectman Sullivan agrees.

VOTE: Motion (Pacheco/Sullivan) to take the articles as written for a future vote on insertion by a full board, passed unanimously.

Ms. Fales asks about the article submitted by the Council on Aging Board, as the text of the article does not indicate why they are requesting \$25,000. Ms. Tisdelle reads the article and explanation. Selectman Sullivan explains that the article is what is voted on, the explanation is

simply further information. Mr. DeManche will update the article for the Council on Aging Board, Ms. Tisdelle is agreeable to this.

- Accept and Endorse Purchase & Sales Agreement and Deed for property at 15 Bullock Road. Mr. DeManche was given a motion on this from Town Counsel. Selectman Sullivan reads it aloud: “Moved, pursuant to the vote taken under Article 12 of the June 4, 2018 Annual Town Meeting, to execute the Purchase and Sale Agreement with the Roman Catholic Bishop of Fall River for the purchase of property located at 15 Bullock Road, an Acceptance of Deed, and any and all documents, and to take any and all steps, that may be necessary or convenient to complete the foregoing acquisition.”

VOTE: Motion (Pacheco/Sullivan) to endorse as presented by Mr. Sullivan, passed unanimously.

- Approve and Endorse Fiscal Year 2019 Massachusetts Interlocal Insurance Association (MIIA) Grant Application for the purchase of a trench box for the Highway Department, submitted by Highway Surveyor Charles Macomber. Mr. DeManche explains that this trench box would help address one of the safety concerns at the Highway Department. Selectman Pacheco asks Mr. Macomber about the details about this grant. Mr. Macomber says it is for up to \$10,000, it comes around every 2 years or so, and the Town has not had issues getting it in the past.

VOTE: Motion (Pacheco/Sullivan) to approve and endorse, passed unanimously.

- Approve Board of Selectmen’s Minutes for August 6, 2018.

VOTE: Motion (Pacheco/Sullivan) to approve as written, passed unanimously.

- Town Administrator’s Report.
  - At the recent department head meeting, the group decided to pursue three courses in customer service and supervisory management. Mr. DeManche has also been in touch with MIIA on the loss control department. He’s also going to be conducting inspections of the Town Hall, Fire Department, Police Department and Council on Aging to specifically target OSHA compliance, which is required by February 1, 2019. In addition, he will be attending an OSHA 10 training in November with the Fire Chief.
  - On the Village School House, Mr. DeManche has met with the gentleman that did the windows. They are currently looking at completing the windows, replacing the front door, and basic electrical service for the storage area.
  - Mr. DeManche has spoken to EMI Electrical on a generator for Town Hall. Mr. Macomber and the Highway Department will be putting a pad down, saving money. This will be a propane generator, paid out of capital facilities. They are exploring how to scale the project back to save money, the whole building wouldn’t need to be backed up at all times.
  - Bids now available for Police station. Sub-bids are due on 9/28 and general contractors on 10/12. This is posted on Commbuys and in the Central Register, local paper and in Town Hall. This is in anticipation of a future article and Special Town Meeting later in the fall.

- On the Building Inspector search, Mr. DeManche would like the next set of interviews on September 13th, as the office is getting strained. Mr. DeManche notes that he needs help on facilities, so someone that understands that would be great.
- Jean Fox from South Coast Rail has asked to come before the Board again at the next meeting as the laying out of Richmond Road needs to be accepted by the Board. Selectman Pacheco says they wanted the Police and Fire Chiefs to weigh in, she asks if the sign off sheet has been done. Mr. DeManche says he will take care of that, and notes that all of the individuals were involved in the meetings all along. He will have sheet ready for next meeting.

**Board of Health:**

Selectman Pacheco asks Mr. Macedo for an update on mosquitos. Mr. Macedo says the entire state is at a moderate threat level regarding the West Nile Virus, with portions of Middlesex County at a higher level. It's as bad this year as it's been in many years. A new press release from the state just came out, which will be posted soon. He urges Town residents to take care in protecting themselves from mosquito exposure. He notes that the public parks in town are closed from dusk to dawn.

**Personnel Board:**

- Accept letter of resignation from Kent Wilkins, Finance Committee representative to the Regional School Finance Committee, effective August 20, 2018. Selectman Sullivan reads Mr. Wilkins' letter aloud. Mr. Wilkins is in attendance, Selectman Pacheco thanks him. Mr. Wilkins will continue serving out his other appointments and positions.

VOTE: Motion (Pacheco/Sullivan) to accept Mr. Wilkins resignation from the Regional School Finance Committee with regret, passed unanimously.

- Accept letter of resignation from Richard Levesque as full-time signal operator & sign change of status form, effective November 3, 2018. Selectman Sullivan reads letter aloud. Selectman Pacheco notes that Mr. Levesque has resigned before, that he should not regain his seniority again if he returns.

VOTE: Motion (Pacheco/Sullivan) to accept and to take Mr. Levesque's seniority away if he returns again, passed unanimously.

- Approve/Sign Change of Status form for Nadine Dimond, Senior Clerk, effective August 19, 2018.

VOTE: Motion (Pacheco/Sullivan) to approve in the amount of \$18.75/hour, passed unanimously.

**New Business:**

- Dates for upcoming Board of Selectmen Meetings: Monday September 17<sup>th</sup>, Monday October 1<sup>st</sup>, Monday October 15<sup>th</sup>, Monday November 5<sup>th</sup> and Monday November 19<sup>th</sup>.

**Public Discussion**

With residents present to speak to the Board, Selectman Sullivan says he will entertain Public Discussion. Steve Tripp, 4 Alexandra Drive, inquires about the status of no littering signs on Alexandra Drive. Selectman Sullivan says we'll see what we can do. Mr. Tripp also inquires about the noise by-law, asking if it will appear on the next special town meeting warrant. Selectman Sullivan says it will not, but it will be on one in the future. Gary Mendes, 178 Chace Road, wants an update on the Highway Department testing. Selectman Sullivan says nothing's come back on that just yet.

**Executive Session:**

At 6:31pm, motion (Pacheco/Sullivan) to enter into executive session, under the following exemptions, and not return into open session following. Roll call Selectman Charles B. Sullivan and Selectman Lisa A. Pacheco. All voted in the affirmative when polled.

- M.G.L. c. 30A, sec. 21(a)(3) - to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares – Public Power Aggregate Program.
- M.G.L. c.30A, Sec. 21(a)(3) - to discuss strategy with respect to collective bargaining with the Town Hall/Library/Highway Union because an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares.

Please note: as Mr. McIntosh is a member of the Town Hall Union, he will depart from executive session before that item is discussed.

At 7:15pm, motion (Pacheco/Sullivan) to adjourn. Roll Call Selectman Charles B. Sullivan and Selectman Lisa A. Pacheco. All voted in the affirmative when polled.

Respectfully submitted,



Timm McIntosh, Senior Clerk

List of documents/exhibits used in this meeting, pursuant to M.G.L. c. 30A, § 22(a)

- Application for Board of Health Variance for 6 Point of Pines
- Application for Board of Health Variance for 28 Forge Road
- Letter from Outback Engineering requesting variance for 28 Forge Road
- Draft Special Town Meeting Warrant, consisting of all submitted articles in warrant form
- Draft Purchase and Sale Agreement between the Roman Catholic Bishop of Fall River and the Town of Freetown, re: 15 Bullock Road
- Draft Acceptance of Deed form for 15 Bullock Road
- Draft FY19 MIIA Grant Application from the Highway Department
- Sales Quotation from United Rentals re: a trench box for the Highway Department
- Draft Minutes from meeting on August 6, 2018
- Letter of resignation from K. Wilkins
- Letter of resignation from R. Levesque
- Employee Change of Status Report for R. Levesque and N. Dimond