

Freetown Board of Selectmen
Meeting Agenda

Monday, November 2, 2020 – 5:00pm
Meeting Held Virtually

****Open Session livestreamed at freetownma.gov/FREECAM****

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5:00pm: Board of Selectmen

Chairman Lisa A. Pacheco calls the meeting to order at 5:20pm. Present: Selectmen George L. Grunwald and Selectmen Trevor R. Matthews. Town Administrator David DeManche, Executive Assistant Timm McIntosh, Bob Jose and Senior Clerk Lu-Ann Souza are also present.

Selectmen Pacheco asks the group to take a moment of silence to honor Anita Howland, Treasurer for the Town of Freetown for many years. She recently retired and fell ill and passed away. Selectmen Pacheco asked Timm McIntosh to arrange to place the bunting over Ms. Howland's office. Mr. McIntosh said he would take care of that.

Discussion/possible action on the following topics:

4. Update on Old Colony Regional School District Proposal

George L. Grunwald and Timm McIntosh were part of the meeting at Old Colony last week. Selectmen Pacheco wanted the parents and students listening to the meeting to know there is no guarantee our 8th graders can attend Old Colony next year. However, that is something we are going to be working to make happen. The State Department of Education just learned of that our students did not get vocational training this or last year and were really upset about that. Selectmen Pacheco continued to note that one way or another we will have vocational education for our students next year. We are looking at Bristol Plymouth as well. They are looking for \$601,000 for us to join. Selectmen Pacheco noted that they are calculating this on more students than what we have. Therefore, there is some room for negotiation. We currently have a Sub comm. Working on it and waiting to hear from back from them and DESE about joining BP and sitting down to talk to them. Selectman Grunwald asked if we can finance the \$601,00 fee. Selectmen Pacheco said yes that can be worked out and is how Lakeville had done it.

5. Road Opening Permit for 241 South Main Street

- Motion by Selectmen Matthews, seconded by Selectmen Grunwald to approve road work at Innovation Way
- Vote: motion was approved in a roll call vote.

6. Agreement for Septic Betterment Loan for 145 South Main Street

Selectmen Pacheco stated that this is something we have done for many years. This one is in the amount of \$25,512.

- Motion to approved septic betterment loan for 145 South Main Street presented by Selectmen Matthews, seconded by Selectmen Grunwald
- Vote: motion was approved in a roll call vote.

Mr. McIntosh mentioned that each Selectmen would have to come in person to sign these documents as they must be filled with the deed.

7. Conservation Restriction with Copart of Connecticut

Lisa asked if anyone has had time to review all of that. Selectmen Grunwald and Selectmen Matthews had not had time to review. Mr. McIntosh mentioned this is the same restriction that has been presented several times 132 acres of land looking to maintain open space, protect flood plain, protection of wetlands, protection of wildlife habitats. Selectmen Matthews said this is already been approved by everybody. Mr. McIntosh said yes, it has been approved by state, town council, Copart, Conservation Commission leaving the Selectmen Board would be the last ones needed to approve. Selectmen Grunwald inquired if the public would have access. David DeManche and Selectman Pacheco said yes. Selectman Pacheco noted that unpaved trails and relocation of existing trails and parking areas are accessible to the public as noted on page 6, #9 which details public use. Selectmen Pacheco asks for a motion. Selectmen Matthews motions and Selectmen Grunwald seconds.

- Motion: Selectmen Matthews motioned to sign off on this agreement Selectmen Grunwald second.
- Vote: motion was approved in a roll call vote.

Mr. McIntosh noted this must be signed for in person

8. Reserve Fund Transfer Request by Board of Selectmen for Highway Department Full-Time Wages

Selectman Pacheco noted that the Board spoke about this at a previous meeting which she was not in attendance. Selectmen Pacheco stated that we had someone

who was working for us. The surveyor did not put back into budget. We need this funding otherwise we will be down a snowplow.

- Motion to send funds transfer over to Finance Committee for approval. Selectmen Matthews motioned, Selectmen Grunwald seconded the motion.
- Vote: motion was approved in a roll call vote

Mr. McIntosh requested a second reserve fund request from fire dept. Their air compressor for air packs is no longer working. The cost to replace is \$45,000 which he is requesting to remove from reserve fund to cover this expense and asks if the Board would act on it tonight. Selectmen Pacheco asked if there were enough funds in the capital budget to cover this cost. Mr. McIntosh did not think so and mentioned that he believes that money was allocated for the work at Station 1 at the last meeting. Selectmen Pacheco inquired how much is left in that budget. David DeManche stated he would have to check the budget and with Kim. He also mentioned that he had emailed the Fire Chief today and noted the importance of this equipment for fighting fires. Selectmen Pacheco motioned to approve to move from reserve fund unless there is another way to pay for this. Her preference would be for it to come out of the capital equipment budget for the Fire Department. She also requested to know what is left in that budget at the next meeting.

- Motion: Selectmen Matthews motioned for a \$45,000 transfer from reserve funds to pay for the air compressor. Selectmen Grunwald seconded.
- Vote: motion was approved in a roll call vote.

Mr. McIntosh stated that he will find out the reserve fund number for the Selectmen.

9. Written Purchase Description for the Council on Aging Addition/Renovation Project
Town Administrator David DeManche reported out on how the Board asked him to look at the cost of renovation. He was going with an approach to put together three options 1. A combined library/Council of Aging, 2. A new building for Council of Aging or 3. Just renovation of Council of Aging. Goal was to look at program needs, building needs, conceptual needs, looking at what types of current and future programs they offer then getting estimated cost looking at how much space they need for now and future use. Architectural, ADA compliance, and code updates

required. Town Administrator David DeManche also suggested we may want to consider spending more to get a little bit more and that the current building would continue to be used for public space. Bob Jose and Mr. DeManche talked to Bruce Wilbur, Treasurer of Council of Aging Board, about this doing and was \$550,000 enough or would it be better to spend a bit more to get more. Money would be spent on it to be a multipurpose building. Mr. DeManche suggests a Feasibility study be conducted to best suit the needs of the Council on Aging now and the future. Bob Jose, Vice Chair of the Building committee, added that they have funding of \$550,000, he asked them what they wanted to do. The Council on Aging is anxious to get going. The Council on Aging would like a 550sq feet addition on the front of the building, Mr. Jose noted that he is not sure they know what they need for space. Mr. Jose suggests a feasibility study as it would help them better understand their needs regarding space needs. This is what they did with Police Station. We would need to do upgrades such as a lift to second floor. We would not have to go through entire bid process due to 30D. In his opinion they should look at what they need long-term, short-term, and then the Board can decide. Mr. Jose feasibility study , program space design study, third artistic renderings. Mr. DeManche stated whoever we hired for feasibility study would meet directly with Council of Aging to ascertain their needs to meet their current and future programmatic needs and design features for the space. Also proposed looking at adding onto the back of the building all on one level to avoid having to put in a lift or excavating which would be a huge savings on the project. Selectman Pacheco noted we did not do feasibility study for police station and went right to conceptual design as feasibility study was done previously. One was done previously for COA, perhaps we can use old feasibility study and update to ascertain their current and future needs. Selectmen Pacheco noted one was done already so perhaps to use that one and do a program study. Mr. Jose agreed. Selectmen noted the feasibility study was not 2010 as noted on document. Selectmen Matthews stated if we go forward with just renovation feels like it is not the long-term solution. Likes idea of a combined Council on Aging/Library. If we build a new building Selectmen Matthews would like to know how this space would be used once a new Council of Aging/Library would be built. Selectmen Pacheco would like to look at the three options (1. addition, 2. joint building with library or 3. new building) Selectman Matthews would like to get a dollar value on the project noting if we need an elevator it would really make it very expensive. Andy DiGiammo from Compass Group who did previous work for the town confirmed if there are internal stairs, they would require an elevator. Town Administrator DeManche noted that because building has not had any substantial renovations in the past when they do this renovation, they will need to

come up to current ADA guidelines which can be quite costly. He noted the building valued at \$850,000. Selectmen Grunwald would like to see a study just on the building, what the cost is to determine does it make sense or not. Selectmen Pacheco would like to see study on all three options. Selectmen Matthews would like to find out cost on the proposed addition. If it comes in more than \$550,000, Council on Aging may change their mind. His preference is getting more information on all three options. Selectmen Pacheco noted that if it comes back and it is high, we may have to start all over. Town Administrator David DeManche said in terms of what is written in the purchase description for renovation only does the board agree on how its segmented in terms of programmatic space and other part being more of a cost estimate based on architectural/designer and a conceptual plan with pros and cons. Selectmen agreed with this suggestion. Bob Jose asked if they want to vote. Lisa said they would do a formal vote.

- Motion Selectmen Matthews put in a motion to obtain cost for renovation only with programmatic space and other part being more of a cost estimate based on architect and a conceptual plan with pros and cons. Selectmen Grunwald seconded the motion
- Vote: motion was approved in a roll call vote.

Selectmen Pacheco and David DeManche thanked Bob Jose for his input and attending the meeting. Mr. Jose exited the meeting

10. Request to hold Wrapped in Love Scarf Event at Council on Aging on November 21, 2020

- Motion to allow them to use the COA on November 21, 2020. Selectman Matthews motioned and Selectmen Grunwald seconded.
- Vote was approved in a roll call vote.

11. Award bid for roadway striping to and approve contract for K5 Corporation

- Motion to award bid for roadway striping and approval of K5 Corporation contract. Selectman Matthews motioned and Selectmen Grunwald seconded.
- Vote was approved in a roll call vote.

12. Introductory discussion on separation of BOH & Soil Board from duties of the Board of Selectmen.

Selectmen Pacheco asked to add this to agenda to begin dialog of separating the Soil Board and Board of Health from the Selectmen's Board. Selectmen Pacheco suggests putting them under conservation or having a separate board. Same with the Board of Health as there was a lot of to learn all those details. Selectmen Pacheco feels position better served with someone with expertise.

If we were to separate them, we would have to go for a special act of legislation and remain an elected board would be the easiest way to do it. Selectmen Matthews said Kevin did great job explaining things to him and thinks we should make this change. Selectmen Grunwald has issue with it being an elected Board of Health agent and would prefer to see qualified people who have the right background. Selectmen Pacheco and Selectmen Matthews both agreed. This can be done all in one special act after a review of the bylaws. Selectmen Grunwald interjected that he felt that someone qualified should be appoint to the Board of Health and perhaps its not best to be an elected position. Selectmen Pacheco thinks if we were able to appoint people, we could get professionals in the varied areas to get the most qualified person. We can do it all in one special act after reviewing the bylaws. Mr. McIntosh thinks there are only bylaws for Soil board but there may be more restrictions for Board of Health. Selectmen Matthews asked do we know what other towns do. Timm McIntosh & David DeManche said they are usually an elected position. Selectmen Pacheco stated this is something we should start to think about as we move forward. Selectmen Pacheco noted in Somerset it is the Board of Selectmen. Selectmen Grunwald asked if we are voting on this tonight. Selectmen Pacheco stated no, we need to reach out to Mark Rich or Joe Fear to make recommendations on how to move forward. Special Act of Legislation or just a town meeting vote and go from there. Town meeting vote and then go to a ballot vote may be easier than special legislation. Mr. McIntosh suggested keeping as elected position for Board of Health may be as easy as a by law change. Mark Rich would be best to confirm this process. Selectmen Pacheco is going to reach out to Mark Rich. There was also suggestion of possibility of sharing a Board of Health agent with nearby towns. Town of Lakeville was not interested but perhaps Berkley, Dighton or Rehoboth would be interested in this split position. Selectmen Pacheco noted that currently the Board of Selectmen are also elected as Personnel Board and Board of Health. It was decided to reach out to Mark Rich to see which the best way is to proceed on tackling this issue.

13. Health Insurance Renewal Rates (Massachusetts Interlocal Insurance Association)
David DeManche met with Insurance Advisory Committee and with MIIA, MIIA Medicare supplemental insurance , Medex two no increase, managed blue is two

percent increase. Insurance advisory committee voted to accept these rates for the upcoming year.

- Motion to adopt these new rates for the upcoming year was purposed by Selectmen Matthews and seconded by Selectmen Grunwald
- Vote was approved in a roll call vote

14. Addition of a Vision Plan to Employee Health Insurance Options

Town Administrator DeManche stated the Insurance Advisory Committee Meeting brought up MIIA has vision plan would like to offer to the plan on next renewal on 7/1/2021 this would be a total voluntary plan that the employees would pay for at a reduced rate. Nothing paid for by the town. There is a buy in requirement of 10% of the 165 employees to sign on to plan. Selectmen Pacheco stated when we talk about contract negotiations, we will talk about it then.

15. Division of a parcel of land in tax title on Middleboro Road

David DeManche had a discussion with Mike McCue on parcel land adjacent to boat ramp. Property large enough to subdivide into two individual lots. Do we really want to sell the parcel off and as tax title land and bring it back on tax rolls? If we do it's a great incentive to break into 2 different lots. May also want to use to expand parking at the boat ramp if part of towns future. Another idea presented to use land to make entrance/exit and kiosk for boat ramp easier to get in/out. Mr. DeManche will go out and look at land in the next few days. Selectmen Pacheco asked were parking spaces created for our portion of the pond. Mr. DeManche also mentioned that if we expand parking lot more traffic and boats in the pond. Selectman Pacheco said we would have to weigh both sides out ; anyone have anything for Mr. DeManche to look into for us. Selectmen Matthews replied, no would like to hear what he says when he checks it out. Selectmen Grunwald stated he has not seen area, not too anxious to split and sell it. Land may be more valuable to us at some point. Mr. DeManche also mentioned another parcel of land that is not related to this parcel Mike McCue brought up, the police station school parcel, part of the licensing agreement with school we had to breakout an area around Freetown Elementary School as defined area that the school had control of this space. At some point the town may want to think about subdividing up those 2 parcels. Could do this out of the engineering account. Selectmen Pacheco suggested to put on next agenda to look at.

16. Parking Concerns at the intersection of Narrows Road and South Main Street.

This item was removed from the agenda prior to the meeting.

Mr. DeManche stated that this issue has resolved itself. The person who filed it said has not been issue since they filed complaint.

17. Winter Meetings by Boards and Committees

Mr. McIntosh stated that some of the committees are looking to have meetings inside the buildings due to weather. Are they allowed to use the buildings while it's not fully open to the public? Selectmen Matthews brought up the guidelines from the Governor released today going into effect Friday that no more than 10 people indoors for COVID now. Selectmen Matthews asked are those meetings less than ten people? Mr. McIntosh replied depends on committee

Selectmen Grunwald mentioned that the Governor has issued new guidelines which will impact this as well. Selectmen Pacheco stated the new guidelines were ten inside twenty-five outside shut down between 10pm-5am are new guidelines. Let us take this under advisement and we will go by Governor's guidelines and revisit at next meeting. Mr. McIntosh to clarify if a board/committee wants to have a meeting prior to next Selectmen's meeting is it OK? Selectmen Pacheco does not see it possible to socially distance six feet apart in Town Hall. If they wanted to use the senior center that may work. She does not have authority to tell another board how to conduct their business. Consensus from the Board was other Boards or Committees can make their own determinations on how to meet but we are strongly behind following the Governors guidelines regarding COVID19.

18. Recommendation of Finalists for the Town Administrator Vacancy –

recommendation to come from the Preliminary Screening Committee for the Town Administrator Vacancy

Mr. McIntosh noted the chairman wrote letter to board noting that they four candidates were interviewed in Executive session. They are Ms. Angie Lopes Ellison, Mr. Thomas Hutka, Mr. James "Jamie" Kelley, Mr. Peter Jankowski. The Board of Selectmen decided next steps was to conduct interviews during an open session in person with Zoom option available for out of state applicants. The interviews will be set up for November 18th beginning 2-6pm at the Freetown Elementary School Library. Each interview will go thirty minutes with a fifteen-minute break between each candidate. Post interview the Board will go right into executive session to discuss candidates and next steps. The Board will set aside some time on November 16th on Zoom to discuss how the interviews will be conducted. Each Selectmen is to email four questions to Mr. McIntosh prior to this meeting to be compiled into interview questions that

will be uniformly asked of each candidate. Selectmen Grunwald asked what the MIIA hiring process they recommend? Selectmen Pacheco that she did review the MIIA hiring process and stated that some communities use consulting firm some do not just as long as you keep process the same, and they recommend going right into executive session after interviews to start process right away. Selectmen Grunwald suggests if we do not find candidate with these four interviews, we should consider hiring professional consultant to find applicants Selectmen Pacheco and Selectmen Matthews both agree. Mr. McIntosh will send out all 4 resumes and scoresheet used previously to the board tomorrow. Selectmen Pacheco will reach out to Freetown Elementary School to see if we can come in at 2pm and get back to everyone.

19. Weekly Warrants for the month of November 2020, Numbered 019-023

- Motion to approve warrants for the month of November 2020 numbered 019-023 purposed by Selectmen Travers and seconded by Selectmen Grunwald.
- Vote was approved in a roll call vote

20. Memorandum of Agreement between Highway Union re: Transfer Station Attendant

- Motion to approve memorandum of agreement between highway union re: transfer station attendant. Purposed by Selectmen Travers and seconded by Selectmen Grunwald.
- Vote was approved in a roll call vote

21. Minutes: October 19th and October 27th, 2020

- Motion to approve meeting minutes from October 19th and October 27th, 2020 Selectmen Matthews motioned Selectmen Grunwald seconded.
- Vote was approved in a roll call vote
 - o Lisa abstaining from the one she was not present, but yes on the other one.

22. Town Administrator's Report

Round 2 deadline for CARES Act \$660,002 costs COVID for Police, remote learning, upgrades to buildings, PPE, remote learning for two funding for school dept. now in position to spend out that money and will be reimbursed. Town Administrator David DeManche

Freetown is now a code red community. We have had 16 cases over 2 weeks which

putting us at 9.5 and in the red. If we do not go down for 3 consecutive weeks, we will need to move back from phase 3 step 2 to phase 3 step 1 affecting restaurants, meetings. Attended a seminar which was helpful there are a few businesses who have gotten warnings issued and they have still not complied and there are mechanisms to encourage them to comply and standards that will allow us to make them comply. We must encourage everyone to wear masks, practice social distancing and practice good hygiene. We hope to not become a three-week community.

Doors and windows for Fire station one. David DeManche met with Mary Brown and Fire Chief and hope to get done before the weather gets bad not including the painting.

Band stand – would like to resurface it before bad weather hits so it will not deteriorate. Selectmen Pacheco suggests Mr. DeManche to reach out to Sheriff's Department to see if they will paint and scrape it. Used them to paint buildings previously.

- Selectmen Pacheco asked Mr. DeManche to check into the issue from the November meeting with assessors to discuss issue so we can set the tax rate. Mr. DeManche has email out to Treasurers office for drop dead date for bills to be sent and will follow-up with them.

23. Police Station Update

Board of Health

Discussion/possible action on the following topics:

24. Covid-19 Concerns with Cash at the Transfer Station

Selectmen Grunwald states handling of cash is problematic would like to revisit whether we should just go to credit cards due to COVID. Not sure how it will be received, and the cost associated with cards would like to throw it out there for discussion. Selectmen Matthews note that with credit cards two people must touch. Selectmen Grunwald stated that no, have a reader so only the payee does it. Selectmen Pacheco still feels like we should still accept cash. Asked if any of the other offices accept cash. Timm said yes. Lisa suggests we put up a sign that says we prefer you to pay with debit/credit card. Selectmen Matthews suggestion on how to word sign is to help keep out employee's safe pay with debit or credit. Selectmen Grunwald said he would check with Vicki on how we can do that. Not sure if we have a portable scanner yet. Selectmen Grunwald will check in with her.

Personnel Board

Discussion/possible action on the following topics:

25. Staffing in the Building & Health Office

Selectmen Pacheco was looking into town hall moral, why are employees upset. She talked with employees how can board help. She spoke with Nadine Diamond in the Building and Health Office is overwhelmed with work. Selectmen Pacheco suggested she and other send letters to the Board of Selectmen with their concerns. What are thoughts on part time employee BOH and Building should have their own offices In the budget if they start in January the cost would be covered. Selectmen Matthews read both letters and seems reasonable to hire part person to help (clerk position) totally understands how she is overwhelmed.

Selectmen Pacheco spoke about separation of Board of Health and Building Department offices during upcoming budgeting time. Also, would like to discuss the addition of a zoning enforcement officer position. Currently things that they could be doing are not currently being done. Would like to have Jeff come into a future meeting to discuss. Properties in town that are in trouble, citizens frustrated, taking too much time to follow up with these as you must get involved with Police, Courts reinspection etc. It is too much for current staff to manage. Selectmen Matthews noted that with train coming to town going to be more development so this would be helpful to prepare for the future. Perhaps start part time. Selectmen Pacheco suggests reviewing all job descriptions to define roles and ensure taking care of the people doing those jobs and that they have what they need to be successful. As we move to budget season these need to be reviewed and action taken.

- Motion: Selectmen Pacheco made motion to post part time building and health clerk. Selectmen Grunwald seconded the motion
- Vote was approved in a roll call vote

26. Senior Clerk Position in the Town Clerk's Office

Selectmen Matthews updated Board that we currently have eleven or twelve applications, posting closes on 11/5. How would we move forward? Selectmen Pacheco stated that Jackie Brown and Cheryl Estrella review with a smaller committee and then come back to the Board. Trevor Matthews will be the Board person on this committee.

- Motion: Selectmen Pacheco made a motion that a small group do interviews consisting of the Town Clerk, Assistant Town Clerk, Town

Administrator and Member of the Board. Selectmen Grunwald seconded the motion

- Vote was approved in a roll call vote

Mr. McIntosh noted that small committees have been what we have been doing lately. He suggested we review the hiring procedures. Selectmen Matthews agreed and asked Mr. McIntosh to pull those together and have available for the meeting on the 16th.

27. Board of Health Agent Position

Interim agent Mary Kellogg has withdrawn from consideration for the permanent position. Only one applicant. Selectman Matthews would like to have more than one applicant. Suggested to extend deadline to apply. Selectmen Grunwald suggests partnering with surrounding towns Dighton or Lakeville to share a Board of Health Agent. Selectmen Matthews stated that Lakeville is not interested and feels that it would be great if we could partner with another community. Mr. McIntosh and Mr. DeManche talked to Lakeville and they would offer temporary help but not a full-time option or willingness to share an agent and no interest in doing a regional basis. Selectmen Pacheco asked what about Berkeley or Rehoboth, suggest emailing all of them to see if anyone is interested. Suggestions for advertising for the position were discussed. Selectmen Grunwald suggested Facebook. Mr. DeManche suggested reaching out to colleges that have Seniors entering careers in December with a health major. Also, discussed to search for a Board of Health Association. Mr. McIntosh and Selectmen Matthews had tried to find one but were unsuccessful. Mr. McIntosh suggested posting to Indeed, Monster or the newspaper. He has already posted to MMA. Can post in Standard Times but it's expensive. Boston Globe would be \$1,500-\$2,000 Selectman Pacheco asked if you could post just to Monster or Indeed and not newspaper, answer was no. Selectmen Pacheco thinks we need to get the word out and suggests contacting BCC or UMASS Dartmouth. Selectman Pacheco is open to getting someone to groom that we can send out for other education needed. It will be tough to fill the position as it is currently listed as we are asking for a lot, septic, restaurant, Bachelor's degree, sanitary certification etc. Group felt this needs to rework the position description to obtain more candidates.

- Motion: Selectmen Matthews put forth a motion to extend the deadline for applications to 12/5/2020. Selectmen Grunwald made this motion and Selectmen Pacheco seconded the motion .
- Vote was approved in a roll call vote

- Motion: Selectmen Pacheco put in a motion to have personnel chair, Mr. DeManche and Mr. McIntosh create a new posting. Selectmen Grunwald seconded the motion
- Vote was approved in a roll call vote

28. Resignation by Jeannette Tisdelle from the Council on Aging Board and Building Committee, effective October 30, 2020

Selectmen Matthews regretfully accepts the resignation. Selectmen Pacheco would like to send a letter sent to thank her for years of services at COA and Building Committee

- Motion Selectmen Pacheco makes the motion to accept the registration of Jeannette Tisdelle. Selectmen Grunwald seconds the motion.
- Vote was approved in a roll call vote

29. Appointment of Samantha Rezendes as Election Worker, effective November 2, 2020

- Motion: Selectmen Pacheco makes a motion to appoint Samantha Rezendes as an election Worker effective November 2, 2020. Selectmen Grunwald seconds the motion.
- Vote was approved in a roll call vote

Old Business:

Potential discussion on pending items – action will not be taken at this meeting:

- Phone System Upgrades –Council on Aging, Fire Department and Highway Department Upcoming
- Transfer Station Cameras

Selectman Grunwald spoke to Comcast who will be coming in to give a quote. He also spoke to Chief Abbot to tie cameras into new police station system. Spoke to company that put in that system and will be discussing more. Will be about \$1500-\$2000, no monthly fees, everything will be recorded. Selectmen Pacheco thinks it is an excellent idea and thinks should be on all town buildings. Selectmen Matthews agrees as well and thinks should be done at other town buildings as well. Selectmen Grunwald suggests that company be invited to next Board meeting. Selectmen Pacheco and Selectmen Matthews are fine if David and Selectman Grunwald just meet with them and report back to board at the next meeting.

- Town Meeting Signs

Selectman Grunwald discusses town signs. Electrical signs \$2000-\$3000 but for 4X8 printed signs would be a few hundred dollars that you use individual letters to write messages. These would not be lit so not legible at night. Selectman Pacheco likes the new police station sign being built she thinks we should have a warrant article to have this type of sign on rotary and 4 corners. Would like to find out how much these would cost. No upkeep made from brick and lit at night. Looks nice and will fit into the esthetic of the town. Perhaps do a warrant article at special town meeting to put these in. would need to check in with Andy DiGiammo on it. It would come out of Towns budget and upkeep would be insignificant.

- Cable Negotiations – Next meeting of Cable Advisory Committee is scheduled for November 4, 2020

- Trash & Recycling Contract – Expires June 30, 2020 – Discussions to start in January

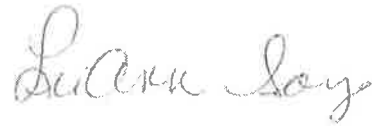
Selectman Grunwald stated contract needs to be renewed in June. Would behoove us to change over to new system, large blue cans that trucks pick up automatically. It is a bit more expensive and there is a lag time to get trucks in. Suggests we get started now on bid process as it will take a few months to get this in place. Selectmen Pacheco asked Mr. DeManche to put together an RP and put on next meeting for approval. Selectmen Matthews has received a lot of complaints about bags that rip. For this program would the resident no longer purchase the green bags. Selectmen Matthews was wondering what identifying marks on the truck to note when making a complaint. Selectmen Grunwald noted that Republic only has one truck. Selectmen Grunwald we would need to ask the companies. Selectmen Pacheco noted that the new bags expand and are much better. Selectman Grunwald's major issue is that Republic currently only has one truck servicing the entire town. Conversation on complaints about trash going back several months/years. Republic came in and was spoken to and we renewed the contract but now they are back to old ways. Selectmen Pacheco suggestions looking for grants available for trash bins.

- Selectmen Pacheco suggested that after the election the signs are updated with information about wearing a mask. Suggested to have them say what they did previously.

- Motion Selectmen Grunwald motioned to end meeting. Selectmen Matthews seconded the motion Meeting was ended by Selectmen Pacheco at 7:13pm.

Please note: The Board may take up any other business to properly come before the Board that was not reasonably anticipated 48 hours before this meeting.

Respectfully submitted,



Lu-Ann Souza
Senior Clerk

List of Documents/Exhibits Used by the Board in this Meeting

- Presentation Handouts provided by Old Colony Regional Vocational Technical High School, October 27, 2020
- Application for a Street and Sidewalk Opening Permit for 241 South Main Street
- Draft Septic Betterment Agreement for 145 South Main Street
- Draft Conservation Restriction for Property Owned by Copart of Connecticut, Inc.
- Request for Transfer from the Reserve Fund, made by the Board of Selectmen for the Highway Department
- Draft Purchase Description for Addition for the Council on Aging Building
- E-Mail Correspondence from Celeste Cabral re: Wrapped in Love Scarf Event at the Council on Aging, November 21
- Letter from Freetown Highway Department re: quotes for road striping for Fiscal Year 2021
- Minutes of the meeting of the Insurance Advisory Committee, October 26, 2020
- E-Mail Correspondence between J. Thomas, M. McCue and D. DeManche re: land in tax title
- Note from T. McIntosh re: No Parking Sign at Narrows Road intersection
- Note from T. McIntosh re: Winter meetings by Boards and Committees
- Letter from R. Jose, Chairman of the Preliminary Screening Committee for the Town Administrator Vacancy, re: recommendation of finalists

- Draft minutes of meeting of the Board of Selectmen on October 19th and October 27th, 2020
- Letter of resignation by J. Tisdelle
- Memo from Town Clerk re: appointment of S. Rezendes
- Draft Certificate of Appointment for S. Rezendes