



TOWN OF FREETOWN
BOARD OF SELECTMEN
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J. A. Brown

MINUTES FOR MEETING OF MONDAY, OCTOBER 15, 2018

**FREETOWN ELEMENTARY SCHOOL AUDITORIUM
43 BULLOCK ROAD, EAST FREETOWN, MA 02717**

6:00 P.M. **Call to Order** Chairman Robert P. Jose calls the meeting to order at 6:02pm. Selectman Charles B. Sullivan is also present, with Selectman Lisa A. Pacheco arriving at 6:10pm. Also present: Town Administrator David DeManche, Atty. Mark R. Reich, Town Counsel, Town Accountant Kimberley Fales and Administrative Assistant Timm McIntosh.

Consent Agenda:

Board of Selectmen: Action relative to:

- Discuss/Vote on funding sources for Articles on Special Town Meeting Warrant. Selectman Jose reads through each monetary article, with a spreadsheet provided by Ms. Fales.

VOTE: Motion (Sullivan/Jose) to fund article 1 as stated in the warrant, motion carries 2-0 with Selectman Pacheco not yet present.

VOTE: Motion (Sullivan/Jose) to fund article 2 from excess tax levy, motion carries 2-0 with Selectman Pacheco not yet present.

VOTE: Motion (Sullivan/Jose) to fund article 3 from free cash, motion carries 2-0 with Selectman Pacheco not yet present.

VOTE: Motion (Sullivan/Jose) to fund article 4 from excess tax levy, motion carries 2-0 with Selectman Pacheco not yet present.

On Article 5, Selectman Sullivan asks Health Agent Derek Macedo for an update. Mr. Macedo says he's received a quote and he's comfortable dropping the figure to \$15,000. Selectman Jose instructs Mr. Macedo to lower the number on Town Meeting floor. Atty. Reich walks the Board through the procedure to do that, as Mr. Macedo is not a town resident.

VOTE: Motion (Sullivan/Jose) to fund article 5 with \$15,000 from excess tax levy, motion carries 2-0 with Selectman Pacheco not yet present.

VOTE: Motion (Sullivan/Jose) to fund article 6 from excess tax levy, motion carries 2-0 with Selectman Pacheco not yet present.

VOTE: Motion (Sullivan/Jose) to fund article 7 with \$24,000 from excess tax levy, motion carries 2-0 with Selectman Pacheco not yet present.

Selectman Pacheco arrived at 6:10pm, before the vote on Article 8.

VOTE: Motion (Sullivan/Pacheco) to fund article 8 with \$6,544.98 from excess tax levy, passed unanimously.

VOTE: Motion (Sullivan/Pacheco) to fund article 9 with \$22,215.99 from excess tax levy, passed unanimously.

VOTE: Motion (Sullivan/Pacheco) to fund article 10 with \$23,330.00 from excess tax levy, passed unanimously.

VOTE: Motion (Sullivan/Pacheco) to fund article 12 with \$1,500.00 from excess tax levy, passed unanimously.

VOTE: Motion (Sullivan/Pacheco) to fund article 13 with \$30,000.00 from excess tax levy, passed unanimously.

VOTE: Motion (Sullivan/Pacheco) to fund article 14 with \$2,380.00 from excess tax levy, passed unanimously.

On Article 15, Selectman Pacheco thought the funding for the fire station 1 improvements were going to come from Capital Stabilization, whereas Ms. Fales's spreadsheet says free cash. Ms. Fales notes the spreadsheet includes the remaining free cash going to stabilization in article 24, so it's the same at this point.

VOTE: Motion (Sullivan/Pacheco) to fund article 15 with \$8,750.00 from free cash, passed unanimously.

VOTE: Motion (Sullivan/Pacheco) to fund article 16 from excess tax levy, passed unanimously.

VOTE: Motion (Sullivan/Pacheco) to fund article 18 with \$1,082.00 from retained earnings, passed unanimously.

VOTE: Motion (Sullivan/Pacheco) to fund article 19 with \$36,500.00 from retained earnings, passed unanimously.

On Article 20, Selectman Jose notes the postcard printing bill has already been paid. Atty. Reich explains this will have to be passed over on the floor, as it is a petition article.

VOTE: Motion (Sullivan/Pacheco) to fund article 24 with \$225,000 from free cash to stabilization and \$255,000.00 from free cash to capital stabilization, passed unanimously.

- Discuss/Vote on Board of Recommendation for Special Town Meeting Article 5. Selectman Jose recaps the discussion from earlier for Selectman Pacheco, who was not yet present.

VOTE: Motion (Sullivan/Pacheco) to fund article 5 in the amount of \$15,000.00 from excess tax levy, passed unanimously.

VOTE: Motion (Pacheco/Sullivan) to recommend Article 5 with the new figure, passed unanimously.

- Discuss/Vote on next Special Town Meeting Date, as recommended by the Police Sub-Committee. Selectman Pacheco, who chairs the Police Sub-Committee, says the Sub-Committee has recommended 7pm on November 14th at Apponequet. She asks Atty. Reich to be present.

VOTE: Motion (Sullivan/Pacheco) to set the next Special Town Meeting as recommended by the Police Sub-Committee, passed unanimously.

- Discuss/Approve Cell Phone Use Policy, as submitted by Town Administrator David DeManche. Mr. DeManche says this comes from a bargaining session for workers at the Town Hall. He says each department is different, with one department not allowed to use them at all. This policy outlines when cell phone use is appropriate and when it isn't, while stressing that it should be kept to a minimum.

VOTE: Motion (Sullivan/Pacheco) to accept the policy as written, passed unanimously.

- Sign renewal proposal for MIIA health benefits, as recommended by Health Insurance Advisory Committee (HIAC). Mr. DeManche reads the minutes from the HIAC meeting held on October 11. The recommendation from the HIAC is to have all existing coverage increase by 0.59% for Managed Blue for Seniors 2, and no increase for Medex 2.

VOTE: Motion (Pacheco/Sullivan) to approve new rates as recommended by the Health Insurance Advisory Committee, passed unanimously.

- Approve Ambulance Abatements – Write Offs for September 2018, as submitted by Fire Chief Gary Silvia.

VOTE: Motion (Pacheco/Sullivan) to approve in the amount of \$85,338.30, passed unanimously.

- Approve Board of Selectmen minutes from September 24th and October 1st, 2018.

VOTE: Motion (Pacheco/Sullivan) to approve as written, passed unanimously.

- Town Administrator's Report
 - Mr. DeManche says the Town closed on the Bullock Road property on Friday.
 - Mr. DeManche has passed the third course and will be certified soon as a procurement officer, he'll need a letter signed by Selectman Jose in the coming days. The Board congratulates Mr. DeManche.
 - Jeffrey Chandler, Freetown's new building inspector, is officially on board. Mr. DeManche has been working on getting him up to speed on current projects and outstanding issues.
 - The Harper's Personnel Module is moving forward. All of the unions have agreed to the needed pay period adjustments, key fobs are being tested now.
 - Finally, Mr. DeManche has received a letter from Veteran's Agent Robert Klevecka that recognizes our veterans, and outlines new benefits going into effect on Veterans' Day. He has provided the letter for the Board.

Board of Health:

Personnel Board:

- Appoint Jeffrey Chandler as Public Records Clerk – Building Department, effective October 15, 2018.

VOTE: Motion (Pacheco/Jose) to appoint Mr. Chandler, passed unanimously.

- Sign Change of Status Report for Joshua Simmons, Signal Operator, effective October 15, 2018.

VOTE: Motion (Pacheco/Jose) to approve for Mr. Simmons, passed unanimously.

- Sign Change of Status Report for Kaylin A. Jose, Police Patrolman, effective October 16, 2018.

VOTE: Motion (Pacheco/Sullivan) to approve for Ms. Jose, motion carries 2-0 with Selectman Jose abstaining.

- Sign Change of Status Report for Chelsea Hester, Library Technician, effective November 11, 2018. The Library Trustees are increasing the hours for Ms. Hester. Selectman Pacheco confirms there is money in the budget already for this change; Mr. DeManche says there is. He says the hours at the White Memorial Library will expand as a result of this.

VOTE: Motion (Pacheco/Jose) to approve for Ms. Hester, passed unanimously.

New Business:

- Dates for upcoming Board of Selectmen Meetings: Monday November 5th, Monday November 19th, Monday December 3rd, Monday December 17th

At 6:31pm, motion (Sullivan/Pacheco) to go into recess until after the Special Town Meeting, passed unanimously.

The Board re-convenes at 8:36pm. At 8:36pm, motion (Sullivan/Pacheco) to adjourn, passed unanimously.

Respectfully submitted,



Timm McIntosh,
Administrative Assistant

List of documents/exhibits used in this meeting, pursuant to M.G.L. c. 30A, § 22(a)

- Copy of Special Town Meeting Warrant.
- Spreadsheet provided by Town Accountant, showing dollar figures and suggested funding sources for Special Town Meeting
- E-mail from Health Agent Derek Macedo regarding brush pile at transfer station
- Draft Cell Phone Use Policy

- Minutes from meeting of the Health Insurance Advisory Committee on October 11, 2018
- Draft Massachusetts Interlocal Insurance Agency Health Benefits Trust renewal rates form
- Draft memo to Town Accountant from Fire Chief Gary Silvia and the Board of Selectmen re: Ambulance Abatements - Write Offs for September 2018
- Draft minutes from Board of Selectmen's meetings on September 24th and October 1st, 2018
- Letter from Robert Klevecka, Veterans Agent, regarding the Brave Act
- Brave Act Conference Report Summary
- Draft Appointment Slip for J. Chandler
- Draft Change of Status Report for J. Simmons and K. Jose