



**TOWN OF FREETOWN
BOARD OF SELECTMEN**
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J. Brown

**MINUTES OF MEETING OF MONDAY, JUNE 18, 2018
COUNCIL ON AGING
227 CHACE RD, EAST FREETOWN, MA 02717**

6:00 P.M. Call to Order Selectman Sullivan calls the meeting to order. Selectman Pacheco is present, as is Town Administrator David DeManche and Administrative Assistant Ali Golz. Chairman Robert P. Jose is absent from the meeting. The meeting is being recorded by FREECAM.

6:00 P.M. 3rd Graders "Selectmen for the Day" Essay Winners
Selectman Sullivan recognizes Daniel Campos, Michael Demoranville, Sidney Levitre and Tayla Levesque with letters congratulating them for their Essays. Each child reads their essay aloud and then takes a seat at the table. Selectman Pacheco thanks Mr. Michael Ward, Principal of the Elementary School, and all of the teachers for a phenomenal job. Selectman Pacheco swears the Junior Selectmen in, who take part in the vote and signing the Hawkers and Peddlers' licenses, below.

Weekly Public Discussion

Gary Mendes, 178 Chace Road, would like to see every annual town meeting at Apponequet. Mark Rosofsky, 115 Chace Road, asks if the by-laws can be, setting continued meetings to 7 days later, so people can attend. Selectman Sullivan says once the meeting begins, the moderator has control over the meeting, but that this is something to look forward to.

Consent Agenda:

Board of Selectmen: Action relative to:

- Allow the Cultural Council to use Council on Aging on July 21st and Hathaway Park on September 15th for Family Fun night, as well as allowing them to obtain insurance for use of the Historical Society on August 18th. This date has been changed to August 25th due to a scheduling conflict.

VOTE: Motion (Pacheco/Sullivan) to approve, passed unanimously.

- Approve Hawker's and Peddler's License for the Annual Fireworks Celebration for William Frank and Michael Nicoletti. Selectman Sullivan explains to the honorary Board members the fireworks and what this license is for. The "Selectmen for a Day" children vote with the Board members on this item.

VOTE: Motion (Pacheco/Sullivan) to approve, passed unanimously.

- Vote on July 3rd Town Offices closure. The honorary Board members second the motion with Selectman Sullivan

VOTE: Motion (Pacheco/Sullivan) to close Town Offices at noon, passed unanimously.

- East Freetown Congregation Church is requesting approval from the Board to use the Council on Aging for their Annual BBQ on July 27 & 28, 2018.

VOTE: Motion (Pacheco/Sullivan) to approve, passed unanimously.

- Approve/Sign Schedule for New 2018 Ford Explorer Cruiser lease.

VOTE: Motion (Pacheco/Sullivan) to approve, passed unanimously.

- Approve/Sign Contract from Greenman-Pederson, Inc for drainage improvements, as submitted by Highway Surveyor Charles Macomber. Mr. Macomber wants to hire GPI to do the drainage on Cliff Drive, Oaklawn Road and Nottingham Way

VOTE: Motion (Pacheco/Sullivan) to approve, passed unanimously.

- Discuss letter from Highway Surveyor Charles Macomber regarding No Parking signs. Mr. Macomber has provided the Board with the measurements of the No Parking zones as requested. Selectman Sullivan would like to know Memorial Drive as well.

VOTE: Motion (Pacheco/Sullivan) to accept the letter and discuss, passed unanimously.

Mr. Macomber says he can get that, and that the signs are all in place, put up by the Police Department, but a hearing is needed to make them enforceable. This will be scheduled for the Board's meetings on July 16th or August 6th.

- Discuss letter from Highway Surveyor Charles Macomber regarding No littering signs. The Board previously asked Mr. Macomber to install No Parking and No Littering signs on Alexandra Drive and the access road to the state highway pit in Assonet, alongside Circle K. Mr. Macomber says the access road is state property and Alexandra Drive is private property, so the Highway Department cannot put signs in either location.
- Town Administrator's Report.
 - Mr. DeManche will be at a procurement seminar for the next few days.
 - On the Department of Conservation and Recreation (DCR) land matter, the closing is happening this week. Mr. DeManche thanks Mr. Macomber, Sean Proventure from DCR and Legal counsel for their help on this.

Board of Health:

Selectman Pacheco lets the public know that they can call Bristol County Mosquito control for free mosquito spraying.

Personnel Board:

- Accept letter of resignation from Scott Barbato, effective June 26, 2018.

VOTE: Motion (Pacheco/Sullivan) to accept Mr. Barbato's resignation, passed unanimously.

- Discuss/Vote on Building Commissioner/Zoning Enforcement Agent position. Mrs. Golz has prepared the posting for the position. Mr. DeManche says that the positing specifically states the position is responsible for facilities. This will be posted on the MMA and in the Boston Globe for this weekend, with a deadline in 30 days, interviews in 6 weeks.

VOTE: Motion (Pacheco/Sullivan) to form a search/screening committee with a representative from the Planning Board, Conservation Commission, Town Administrator, one Selectman, the Fire Chief and the Health Agent, passed unanimously.

- Sign form to allow sick time carryover for Town Accountant Kimberley Fales.

VOTE: Motion (Pacheco/Sullivan) to carry over sick time as requested, passed unanimously.

- Approve/Sign Change of Status form for Harrie Ashley, as Deputy Chief, as submitted by Fire Chief Gary Silvia, effective July 1, 2018.

VOTE: Motion (Pacheco/Sullivan) to approve, passed unanimously.

- Approve/Sign Change of Status forms for Keith Mello and Mark Brogan as Full-Time Lieutenants, as submitted by Fire Chief Gary Silvia, effective July 1, 2018.

VOTE: Motion (Pacheco/Sullivan) to approve, passed unanimously.

The Board opts to approve the remaining changes of status forms all together with one vote.

VOTE: Motion (Pacheco/Sullivan) to approve all status changes listed below, passed unanimously.

- Approve/Sign Change of Status form for Ryan Silvia, as Call Firefighter-Lieutenant/Paramedic, as submitted by Chief Gary Silvia, effective July 1, 2018.
- Approve/Sign Change of Status forms for Tyler Bower and Ethan Bullock, as Call Firefighters submitted by Fire Chief Gary Silvia, effective July 1, 2018.
- Approve/Sign Change of Status forms for Debra Souza, Dispatch Supervisor, as submitted by Police Chief Carlton Abbott, effective July 1, 2018
- Approve/Sign Change of Status forms for Margaret Dwyer, Richard Levesque and Stephanie Pittsley-Brum, as submitted by Police Chief Carlton Abbott, effective July 1, 2018.
- Approve/Sign Change of Status form for Michael McCue, Moderator, effective July 1, 2018
- Approve/Sign Change of Status form for Kimberley Fales, Town Accountant, effective July 1, 2018.

- Approve/Sign Change of Status form for Edward Walsh, Laborer, Highway Dept, as submitted by Highway Surveyor, effective July 1, 2018.
- Approve/Sign Change of Status form for Charles Macomber, Highway Surveyor, effective July 1, 2018.
- Approve/Sign Change of Status forms for Registrars, Inspector/Teller, Clerks-Wardens, Wardens-Elections, as submitted by Jacqueline Brown, effective July 1, 2018.
- Approve/Sign Change of Status form for Jacqueline Brown, Town Clerk, effective July 1, 2018.
- Approve/Sign Change of Status form for Nicholas Drinkwine, Patrolman, as submitted by Police Chief Abbott, effective July 2, 2018.
- Approve/Sign Change of Status form for Chief Carlton Abbott, Police Chief, effective July 1, 2018.
- Approve/Sign Change of Status form for Jessica Thomas, Treasurer/Collector, effective July 1, 2018.

New Business:

- Dates for upcoming Board of Selectmen Meetings: Monday July 16th, Monday August 6th, Monday August 20th, Tuesday September 4th and September 17th, October 1st and October 15th.

Executive Session:

At 6:45pm, motion (Pacheco/Sullivan) to enter into executive session under the following exemption, and not return to open session following. Roll Call Selectman Charles B. Sullivan and Selectman Lisa A. Pacheco. All voted in the affirmative when polled.

- M.G.L. c. 30A, sec. 21(a)(3) - to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares – Public Power Aggregate Program.

At 6:55pm, motion (Pacheco/Sullivan) to adjourn. Roll Call Selectman Charles B. Sullivan and Selectman Lisa A. Pacheco. All voted in the affirmative when polled.

Respectfully Submitted,



Ali Golz, Administrative Assistant

List of documents/exhibits used in this meeting, pursuant to M.G.L. c. 30A, § 22(a).

- Draft letter of congratulations from the Board of Selectmen to D. Campos, M. DeMoranville, S. Levitre and T. Levesque
- Copies of essays written by D. Campos, M. DeMoranville, S. Levitre and T. Levesque
- Letter from Ali Golz of Cultural Council, re: Family Fun nights in summer 2018
- Application for a Hawkers & Peddler's license for July 4th, submitted by William Frank
- Application for a Hawkers & Peddler's license for July 3rd, submitted by Michael Nicollelli
- Draft Hawkers & Peddler's licenses for W. Frank and M. Nicollelli.
- Contract approval form, for police cruiser lease contract with All American Investment Group
- Letter to Barbara Place, COA Director, from Tim Emery, re: Chicken BBQ at the COA on July 27th and 28th
- Draft contract from Greenman-Pederson, Inc re: drainage improvements.
- Letter from Charles Macomber, Highway Surveyor, re: No Parking areas in Assonet
- Letter from Charles Macomber, Highway Surveyor, re: No Parking & No Littering signs in Assonet
- Memo from Town Account Kimberley Fales re: unused sick time
- E-mail correspondence between D. DeManche and Scott Barbato, serving as letter of resignation
- Draft Notice of Vacancy for position of Building Commissioner/Zoning Enforcement Agent/Facilities Manager
- Job Description for Building Commissioner/Zoning Enforcement Agent
- E-mail from Atty. Brian Riley, defining the composition of a search committee and/or search and screening committee
- Draft employee change of status reports for H. Ashley, K. Mello, M. Brogan, R. Silvia, T. Bower, E. Bullock, D. Souza, M. Dwyer, R. Levesque, S. Pittsley-Brum, M. McCue, K. Fales, E. Walsh, C. Macomber, J. Brown, N. Drinkwine, C. Abbott, Jr., J. Thomas, Board of Registrars, Inspector/Tellers – Elections, Clerks – Elections and Wardens – Elections,