



**TOWN OF FREETOWN  
BOARD OF SELECTMEN**  
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**MINUTES  
MEETING OF TUESDAY, APRIL 18, 2017  
COUNCIL ON AGING  
227 CHACE ROAD, EAST FREETOWN, MA 02717**

**5:30 P.M. Call to Order** Chairman Lisa A. Pacheco calls the meeting to order. Also present are Selectman Robert Jose and Selectman Charles Sullivan. Administrative Assistant Ali Golz and Town Accountant Kimberly Fales is also present, Town Administrator Jack Healey is absent. The meeting is being recorded by Mrs. Golz and by FREECAM. Chairman Pacheco will take the meeting out of order as time allows, presented here in posted agenda order.

**Pledge of Allegiance**

**5:30 P.M. Discuss Financial Policies with Town Accountant**

Selectman Pacheco asks if anyone has any comments. Selectman Jose asks Ms. Fales to go over everything. Ms. Fales goes over each Policy in detail. She says these policies and procedures have always been informally in place. They were developed by taking from what her predecessors did, and also from the Town of Westport, who utilize the same audit form so this has already been reviewed by them. She asks if the Board has any comments on any of the policies. Selectman Pacheco says for lodging, Ms. Fales has a maximum \$50 per day, which is a tad too low for 3 meals, and if a conference starts at 7 we should allow them to stay over the night before. Ms. Fales says this is just a suggested best practice, it can certainly be changed if we wanted. Selectman Jose says this could be a prior authorization with the department head. He thinks there should be a cap with the meal, not necessarily specifying that it is for 3 meals. Selectman Pacheco suggests \$60-75. The Board is in agreement with \$60, and wants to make travel a day prior to a conference at the discretion of the Department heads.

Selectman Pacheco would want Atty. Joe Fair to look over the clothing allowance and payroll portions of the policies, to make sure they aren't crossing any collective bargaining lines. Selectman Jose asks if taxes get taken out of the clothing allowance. Ms. Fales says it depends on who you are talking about, as the Police get an actual payment that is taxed. Selectman Jose says that makes it more of a stipend, as opposed to a reimbursable expense; Ms. Fales says yes. Selectman Jose says he doesn't see any exemption in here for Police and Fire reflecting that. Selectman Pacheco says that's why she wants Town Counsel to look at this. Selectman Sullivan says the rest of the employees would fall under this. Ms. Fales says everyone pretty much has their own thing, based on department, which makes a blanket policy challenging. She says the policy presented mostly applies to the building commissioner and health agent, as their workboots are reimbursable. She says it does make sense to work with Counsel to make it cover

more people. Selectman Jose says maybe this should say unless otherwise stated in a CBA.

Ms. Fales then goes through the bill process. Selectman Pacheco says we should have a department head meeting on this so they know about the policies, especially that all contracts need to go through counsel before being approved by the Board. This is one of Ms. Fales' policies. Selectman Pacheco says that all the heads should sign off that they've received and read the policies. Selectman Pacheco says there is a part in here that speaks to a Town Administrator; there should be language that should say the Board of Selectmen and/or its agent, in case the Town Administrator is not present for whatever reason.

Ms. Fales goes over the Fraud and Internal Controls section, which she says was mostly driven by the auditors. Selectman Sullivan says a line in section 1.8 is not needed as it's not applicable, but Ms. Fales says it is part of statute so it must stay.

Ms. Fales says the next section is all about cash management, which is mostly worked on by the treasurer. The guidelines lay out what the cash can be invested in. Jose comments on reconciliation regarding beta ledger. He questions if she wants to keep this in there as it could change in the future. Ms. Fales says this was drafted by Jeff and perhaps it is best as an appendix, something she will look into. Selectman Pacheco says in the past they had a financial management team to draft all of this, so maybe in the future we may want to think about this.

#### **6:00 P.M      Discussion with Superintendent Medeiros re: FY18 Regional School Budget**

Present: Superintendent Richard Medeiros, Financial Director Fred Baker, and members of the Regional School Committee: Vice-Chairman Carolyn Gomes, Sherrill Barron, Stephen Owen, Derek Gracia, William Sienkewicz.

Selectman Pacheco explains she would like to give the School a chance to explain their budget. Mr. Medeiros has provided the Board with a hard copy of a PowerPoint presentation and other documents. Mr. Medeiros' FY18 figure is the same, which is a 5.9% increase. He says we are #303 out of 323 in per-pupil spending in the state. He says the 5.9% figure is misleading. He says though the budget is actually level funded, health insurance, salaries, contractual increases, capital projects, transportation and special education costs contribute to that overall increase.

Mr. Medeiros says they support the operational budget with E&D, which essentially the Regional School District's free cash account. He calls it a bleak picture, as it is currently \$660K and is projected to be in FY18. The FY17 wasn't sufficient to fund the special needs budget, so we must look at the figures that actually had to be spent. When compared to actual costs, the revised FY18 budget is actually a 3.8% increase.

The next section of slides highlight what happened a year ago, where the schools cut over \$900K to support the budget. For FY18, the budget is a level service budget with the addition of a librarian for FES, which is in equity with Lakeville. If this budget is reduced, then we will have to cut teachers. Mr. Medeiros says another cut like last year will cost 8-10 teaching and paraprofessional positions, which would absolutely devastate services provided. He has provided multiple scenarios for the Board. He appreciates the opportunity to speak to the Board

about these scenarios and what a cut would mean.

Selectman Sullivan says he has no questions right now. Selectman Jose notes the per-pupil figure here is a 2015 figure, he asks for the number for 2016 and 2017, and for a projected number. Mr. Medeiros says he doesn't have that as they are using the state numbers. He could determine the local number, but he wouldn't be able to provide a comparison. Mr. Baker says one of the dangers is there are many ways of determining the per-pupil number, but at least using the state figures keeps it consistent. He elaborates on why the per-pupil figure could be misleading. Selectman Pacheco says all these scenarios that you have from the Lakeville Board, but what are the losses? Mr. Medeiros says the \$1M and \$0.5M losses are noted, but he couldn't stomach determining the \$1.5M losses. Selectman Pacheco wants to know what he is doing to lower the special ed costs to avoid dipping into E&D, Mr. Baker said that have added the special education to the beginning. They have included everyone they think will be included, but they don't know who for sure will move out and who will move in. There is no contingency built in. To that point, though, Mr. Medeiros says we do feel comfortable at this time with the \$300K we have put in. The vast majority of the 300K is staffing and transportation out of district when needed. We says we pay \$8M out of a \$37M budget for special education, which is a lot. We have brought some programs back on site, like READS Collaborative, to bring more money in. We have been aggressive to bring in money.

Mr. Medeiros says they are having this same conversation with Lakeville, this isn't just a Freetown thing.

Selectman Jose wants to know about Energy costs, are you buying ahead? Mr. Baker said they don't have money to buy ahead, though they do what they can to conserve energy and lower energy cost. Selectman Pacheco asks about Transportations' reimbursement and Circuit Breaker, if they are seeing numbers fluctuate or stay the same. Baker says we are looking at 72%, but that is last year's number for transportation, and for circuit breaker we are looking to be funded at the full amount as last year. Mr. Medeiros says the state isn't stepping up its figures.

Selectman Pacheco says the Board has meetings with other departments, and Lakeville is also eager to meet with us, but we need to finish our numbers. She wants everyone to remember the differences between "needs" and "wants." Mr. Powderly of Lakeville wanted to have a number by May 1<sup>st</sup>, but we have to determine what our number is first. Mr. Medeiros and Mr. Baker urge the Board to ask them any questions at any point.

#### **6:30 P.M. Discussion with FYAA/AJFC regarding Lease**

Present: Andy Digiammo from Freetown Lakeville Athletic Association (FLAA) and Stuart Burnham from Apponequet Junior Football & Cheer (AJFC)

Selectman Sullivan has a concern with extending this lease, he would like a 2 year roll over instead of another 11 years. He says there is a lot of turnover, as we've seen. He doesn't know if we should go year-to-year, but a shorter term would be better. He also thinks with the Football and Cheer is a lot different than Baseball, he would like the insurance up from \$1M. He asks if they've ever filed the insurance with the Board of Selectmen. Mr. Digiammo says they haven't

done a good job with communicating with the Board of Selectmen. He explains that the new Amendment says that each year that FLAA has to write a letter to the Town explaining their intention and also giving all insurance info. Selectman Sullivan asks if the AJFC has a policy in place, Mr. Burnham says they do and gives it to the Board. Selectman Sullivan is concerned that if something bad were to happen, field conditions would be part of the blame, which the Town is giving over to FLAA. Selectman Sullivan looks at the plans previously submitted by Mr. Burnham for the football field at Long Pond. Selectman Sullivan asks if FYAA is part of the Cal Ripkin association. Mr. Digiammo says they are, and have to charter and supply proof of insurance and be reviewed every year. Mr. Burnham says AJFC is part of OCYFL, which is similar. Selectman Jose says we will revisit this annually and make changes if we need to. He would like to see the Insurance section updated to show that the town should be indemnified in both policies, and also held harmless and named as an additional insured. Mr. Burnham says that's already in their policy, with both Freetown and FLAA named, but Selectman Jose wants it in the contract as well. Selectman Pacheco said this came up because the sublease came up, which is forbidden in the lease. This took everyone off guard. We need everyone to read the lease every year, she is comfortable with the length if it's reviewed annually and conditions are met. She wants a sign off year on this from both leagues, and echoes the additions Selectman Jose spoke of. Mr. Burnham understands this and they are already used to this, as Ted Williams Camp in Lakeville requires the same. To summarize the changes: hold harmless, indemnify, named additional insured, annual sign-off.

Vote: Motion (Jose/Sullivan) to endorse, after review of with these changes with Town Counsel, passed unanimously.

Mr. Burnham asks if the building permit and other related permits for building the football field can be completed now. Selectman Pacheco says she'll check with Town Counsel about how fast this can be completed.

**6:45 P.M. Meet with Finance Committee to review Conservation Commission, Council on Aging and Historical Commission.**

Present: Chairman George Grunwald, Bob Alderson, Kent Wilkins, Michele Castanguay

Before beginning, Selectman Pacheco wants to stress that we aren't voting on any budgets with these meetings, they are just discussing with the departments. Votes will come later.

Historical Commission Budget Discussion

Present: Chairman Mary Rezendes-Brown, Travis Bowie and Paul Deneault

Mrs. Rezendes-Brown discusses windows on the school house. They need 31 windows at \$400 per window, which comes to \$12,400. Originally they found \$600/window, but if they do all the windows at once, it can be done at \$400/window, saving \$6100. The Commission wants the school house to be actually utilized, not just sit there. This would be an increase to their budget. Selectman Pacheco says this would belong in the Capital budget. Selectman Jose says your budget would stay at \$500, in that case. The Commission agrees. Discussion shifts to what to do with the school house, which is a topic for the Freetown Building Committee. Mr. Grunwald wonders about heating the building, but Mrs. Rezendes-Brown says that's part of a larger project

down the line. Selectman Jose asks if grants are available, Mrs. Rezendes-Brown says they are trying.

#### Council on Aging Budget Discussion

Present: Barbara LaFleur, Director of the COA and COA Board members Bruce Wilbur, Ruth Ferland

Selectman Pacheco asks about their increase in the budget. The grant they currently have is paying for the extra person they have. Mrs. LaFleur would rather give money back to the Town, instead of giving grant money back. Bruce Wilbur said he requested that Barbara submit the budget as it was submitted, with the grant being utilized for other things and the extra person in as personnel. Selectman Pacheco says they let them hire an extra person because of the grant, with the understanding that if they lose the grant, they lose the person. Mrs. LaFleur explains that the grant can be used to cover all sorts of operational costs that are found elsewhere in the budget, so more unexpended money can be returned to the Town at the end of the year.

Selectman Pacheco says she needs to know why you need that extra person. Ms. Ferland says Mrs. LaFleur and Rose Haley need her and we need that grant money to be used elsewhere, specifically naming automatic doors. Pacheco says if you need large items like that, those things should come out of the capital improvement budget. Selectman Pacheco asks what the total amount of the grant is. Mrs. LaFleur says \$17,510. Selectman Jose asks what the grant can be used for? Mrs. LaFleur says it can be used for many things, with uses changing all the time. Mr. Wilbur says we are looking for a refrigerator for produce and such. When asked by Ms. Castanguay, Mrs. LaFleur says the computer software, purchased with the grant, says an average of 40.3 seniors visit the COA a day, with over 4,000 unique visitors. Mrs. LaFleur notes that the COA also serves younger people as well, not just seniors. Selectman Jose would like to see any Capital expenditures be made through the Capital budget.

No representatives from the Conservation Commission are present, so discussion on that item will be held. The Board will next meet with the Finance Committee on May 1.

#### **Weekly Public Discussion**

#### **Consent Agenda:**

#### **Board of Selectmen: Action relative to:**

- Discuss letter sent by resident regarding trash on the side of road on So. Main Street. Selectman Pacheco reads the letter aloud by the resident, Mrs. Suzanne Parker of 6 Narrows Road, who is currently a member of the Board of Assessors. She says the trash is obviously from truckers/employees. Selectman Pacheco says this is all over, not just on South Main Street, from people that don't live here. Mary Rezendes-Brown, present for a later discussion, asks what type of ordinance we have for littering. The Board isn't sure, though Selectman Pacheco knows there's a fine. Selectman Jose asks if Mr. Healey can call Stop & Shop. Mrs. Rezendes-Brown says they aren't the culprits, the biggest problem is the trucks that park alongside the Circle K on State Road. Selectman Jose asks if they have ample trash bins, Mrs. Rezendes-Brown says there isn't. She suggests sending a letter to those businesses, Selectman Pacheco agrees. Mr. Healey should do

this. Paul Deneault said the Highway Department has cleaned up the area and it isn't really his responsibility. He also notes it's not just the truckers. Selectman Jose said that he has called the Bristol County Sheriff Department to see if they can come to clean up. Selectman Pacheco says signs should go up and enforcement for them as well. Selectman Sullivan says we need letters as well as the State DOT needs to clean the ramps too. Letters should go to all the businesses. The Board would like an update at the next meeting. Chief Carlton Abbott says he would need to check the statute, but he thinks the fines are up to \$1000. Signage can be purchased. Selectman Sullivan asks if Kevin Bernardo can issue Citations to businesses that are littering? Selectman Jose asks if the Town by-law is separate from the State. Chief Abbott says it is. You would normally choose one and not the other. Steve Tripp asks why Excel was charged 100 not 1000? This is a discussion for a later meeting.

- Discuss adjusting Building fees for non-profit organizations as recommended by Building Commissioner. Selectman Pacheco reads Building Inspector Scott Barbato's letter aloud regarding the change. Mr. Barbato is interested in reviewing building fees to make certain fees based on cost of the project. Selectman Pacheco this is a challenge without more information on our current fees and how they compare, but she knows this is in regards to a certain project by a non-profit, the Freetown Historical Society. She would like to review the building fees in the future, but she's fine with just voting on them for one project right now. Selectman Jose asks if the Board has the power to adjust fees on a per-project basis, Selectman Pacheco says they do. He agrees our fees should be reviewed. Selectman Pacheco would like Mr. Barbato at the next meeting to review the building fees.

Vote: Motion (Sullivan/Jose) to allow the fee for the Historical Society to be reduced to the residential rate of \$50.00 for the roof project, with caveat that Counsel agrees this is acceptable, passed unanimously.

- Sign C.N. Corp contract for Water Valve project as previously awarded. Selectman Pacheco wants to make everyone aware that Town Counsel has not reviewed this contract at all. Selectman Pacheco wants everyone to remember that Town Counsel needs to look at all contracts first, before the Board.

Vote: Motion (Jose/Sullivan) to sign, passed 2-0 with Selectman Pacheco abstaining.

- Approve request by the Tuesday Club for the use of the Assonet Bandstand for the Strawberry Festival on June 18, 2017 from 11am to 4p.m.

Vote: Motion (Jose/Sullivan) to approve the Tuesday Club's request to use the Bandstand for the Strawberry Festival, passed unanimously.

- Approve two abatements for the Month of March 2017 and Approve Abatements for the Months of January, February, and March 2016.

Vote: Motion (Jose/Sullivan) to approve the abatements for the month of March 2017 in the amount of \$44,589.52, passed unanimously.

Vote: Motion (Jose/Sullivan) to approve the abatements for the month of March 2017 in the amount of \$4,322.97, passed unanimously.

Vote: Motion (Jose/Sullivan) to approve the abatements for December 2015, January 2016, February 2016 and March 2016 in the amount of \$65,790.25, passed unanimously.

- Discuss /Approve Ambulance rates with Chief Silvia. Chief Silvia explains the letter he sent. Fees are reviewed every five years, and it's that time again. Chief Silvia compared the rates with surrounding towns, and even the new rates are extremely low. He informs the Board that they can change the rates at any time. He recommends they adjust them annually. Selectman Pacheco asks if the abatements will go up. Chief Silvia says yes, they will. Selectman Jose asks if they have contracts with private insurances, Chief Silvia says they do. Motor vehicle crashes are the biggest payers, as they are paid by motor vehicle insurance; Selectman Jose says they almost pay the rate. Chief Silvia says if the Board has any questions, he can get the answers and come back at a later meeting. Selectman Sullivan asks if Comstar sets rates every year. Chief says they do. Selectman Sullivan doesn't have any issue with going with what Comstar recommends. Chief says we could do that, but you'd still see abatements go up and we may have people complain if you want to go that high, but he has another sheet with those rates that can be signed. He compared us to similar communities, and has provided the Board with a letter showing the usual increase they do, a 25% increase every 5 years. Comstar's rates are much higher. Selectman Jose doesn't want to follow Comstar, but he would like to see their numbers annually. Chief says maybe we should go up 25% and revisit in January. Motion, with discussion. Selectman Sullivan says we have the mechanism to set rates that is the standard by the company that researches this and we aren't going it. If people can't pay it, we can abate them. Selectman Pacheco says we can clearly say to people we raised them by 25%, which is a lower figure that we could raise them, and revisit them again in January. She says people look at abatements, too, we have to do a little of both. Selectman Sullivan says we are leaving money on the table. Selectman Jose says some people do actually pay the bills and if we set them too high that may hurt people. Chief Silvia says the Board has to sign off every year anyway. Selectman Pacheco says if the Comstar rates are the end goal here, we should increase in increments, instead of a big jump all at once.

Vote: Motion (Jose/Sullivan) to adopt the new proposed rates as stated in Chief Silvia's letter, passed unanimously.

- Discuss existing fuel pump with Chief Abbott. Chief Abbott explains that the police's fuel facility supplies gas and diesel to all town vehicles. It has been a major issue in the past when we have not been able to get gas from a local gas station. We will have money left over in the budget to cover this.

Vote: Motion (Sullivan/Jose) to use \$27,554.00 from the fuel account to purchase a new fuel pump. Passed unanimously.

- Discussion regarding credit card machine with Temporary Treasurer/Collector Jessica Thomas. Selectman Pacheco says the concept is great, but wants to know how this all would

work, what policies would be in place. Ms. Thomas says each department would be different, as it already is. She hasn't been trained on credit cards yet, so she isn't able to write a policy, but she would have the departments reconcile daily or weekly, depending on the department. Ms. Thomas says this would work the same way as it works online now, as it is the same company we would be using. Selectman Pacheco asks if each department had their own card reader, Ms. Thomas says they would. Selectman Jose speaks to the single point payment system the Board has discussed previously, saying this would be a huge benefit to that. Ms. Thomas discusses that some departments are already familiar with the credit card systems as they allow online payments, Selectman Pacheco says she's only interested in talking about in-person payments. Ms. Thomas says they are the same, the same system, just giving the answer in person as opposed to typing it in online. Selectman Sullivan confirms that this means the fees are absorbed by the user, Ms. Thomas says there would be no fee for the town. Selectman Pacheco asks if we are charged for the card reader, if there are any monthly fees, what happens if they break. Ms. Thomas says they are free, and is sure they are replaceable if they break. Selectman Pacheco says when we started online payments, we had to enter in a contract, asking what would that contract be for this. Ms. Thomas says she believes that contract also covers the readers. Selectman Pacheco likes the concept but has lots of questions that Ms. Thomas doesn't have concrete answers for. She would like to try it in Ms. Thomas's department only to see what variables come up, then come up with a policy with that. Selectman Jose asks if we would need a dedicated phone/internet line. Ms. Thomas says it is connected to the internet, but hasn't been trained on it yet so she isn't sure of the exact procedure. The Board asks if they can we have a meeting with a representative from the company. Ms. Thomas says absolutely, and that she & Health Agent Kevin Bernardo have already met with her about the basics. Selectman Pacheco wants to make sure that there is no hidden costs. She would like to have them come in at the next meeting.

- Sign/Forward Request for Reserve Fund Transfers as submitted by Town Administrator, Water Department and Highway Department. The Board has received three reserve fund transfer requests, and one water emergency reserve fund transfer request.

Vote: Motion (Jose/Sullivan) to approve in the amount of \$6057.16 for outstanding legal bills and to forward the request to the Finance Committee, passed unanimously.

Vote: Motion (Sullivan/Jose) to approve in the amount of \$7620 for additional bus service due to the closure of the Locust St. Bridge in the fall and to forward the request to the Finance Committee, passed unanimously.

Vote: Motion (Sullivan/Jose) to approve in the amount of \$7,136 for unanticipated repairs to the Highway Department's 1994 GMC Topkick and to forward the request to the Finance Committee, passed unanimously.

Vote: Motion (Jose/Sullivan) to approve in the amount of \$50,000 for water bills for the remainder of the fiscal year due to higher than anticipated water use, and to forward the request to the Finance Committee, passed unanimously.

- Approve Board of Selectman Minutes from February 6, 2017, March 6, 2017, March 20, 2017

Vote: Motion (Jose/Pacheco) to approve the 2/6, 3/6 & 3/20 minutes as presented, passed 2-0 with Selectman Sullivan abstaining.

Vote: Motion (Sullivan/Jose) to approve the minutes from April 4, 2017, passed unanimously.

- Discuss Board of Selectmen meeting day and times. The Board would like to meet on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays 6pm, while allowing for “pop-up” meetings as necessary.
- Town Administrator’s Report. With Mr. Healey absent from the meeting, this agenda item is skipped.

### **Board of Health:**

### **Personnel Board:**

- Appoint David Beard to Finance Committee, as recommended by Finance Committee, effective April 18, 2017 until Annual Town Election.

Vote: Motion (Sullivan/Pacheco) to appoint Mr. Beard to the Finance Committee, passed unanimously.

- Sign Change of Status form for Patrick Lee, Phillip Pine, Seth Demello, Nicholas Drinkwine and Kara Pigeon as submitted by Chief Abbott, effective March 17, 2017 and April 14, 2017. Mr. Lee is resigning. The Board would like a thank you letter sent to Mr. Lee. Mr. Pine has graduated from the Academy, the Board has two change of status forms regarding Mr. Pine. The Board would like a congratulations letter sent to Mr. Pine. Mr. Demello’s, Mr. Drinkwine’s and Ms. Pigeon’s are all step changes.

Vote: Motion (Sullivan/Pacheco) to accept Mr. Lee’s resignation, passed unanimously.

Vote: Motion (Sullivan/Pacheco) to approve Mr. Pine’s length of status change of status form, passed unanimously.

Vote: Motion (Pacheco/Sullivan) to accept the change of status form reflecting Mr. Pine’s graduation, passed unanimously.

Vote: Motion (Sullivan/Pacheco) to approve Mr. Demello’s change of status form, passed unanimously.

Vote: Motion (Sullivan/Pacheco) to approve Mr. Drinkwine’s change of status form, passed unanimously.

Vote: Motion (Sullivan/Pacheco) to approve Ms. Pigeon’s change of status form, passed unanimously.

- Sign Change of Status form for Stephanie Pittsley-Brum as submitted by Chief Abbott, effective April 18, 2018. This is a length of service increase.

Vote: Motion (Pacheco/Sullivan) to approve, passed unanimously.

- Appoint Charles Sullivan to the following: Bristol County Advisory Board-Delegate, Economic Development Committee, Health Insurance Advisory Committee BOS Rep, Local Emergency Planning Committee, Sexual Harassment Officer, Soil Board, SRTA Board Rep,

Taxation Relief Committee-BOS Rep., effective April 18, 2017. Selectman Pacheco notes this is “the good one.”

Vote: Motion (Pacheco/Jose) to appoint Selectman Sullivan as noted, passed 2-0 with Selectman Sullivan abstaining.

- Reappoint Jack Healey to June 22, 2017, Paul Dunn, Sheila Scaduto, Lisa Pacheco, Keven Desmarais and Jessica Thomas to the Tax Increment Financing Board, effective April 18, 2017.

Vote: Motion (Pacheco/Sullivan) to appoint as noted, with Mr. Healey’s appointment going only until June 22, 2017, passed unanimously.

- Reappoint Lisa Podeilsky as Animal Control Officer, effective April 30, 2017.

Vote: Motion (Pacheco/Sullivan) to re-appoint Mrs. Podielsky, passed unanimously.

- Reappoint Robert Klevecka as Veterans Agent and Veterans’ Graves Officer, effective April 30, 2017.

Vote: Motion (Sullivan/Pacheco) to re-appoint Mr. Klevecka, passed unanimously.

Selectman Sullivan asks why the Board re-appoints Firefighters when Chief Silvia is the appointing authority for his own Department. He doesn’t believe the Town Clerk needs to swear them in annually, either. Selectman Pacheco says Selectman Sullivan can look into that and bring back his findings if he wishes. She is always for improving things.

### **New Business**

- Dates for upcoming Board of Selectmen Meetings: Monday May 1<sup>st</sup>, Monday May 15<sup>th</sup>, Tuesday May 30<sup>th</sup>, Annual Town Meeting Monday June 5<sup>th</sup>, Monday June 12<sup>th</sup>, Monday June 26<sup>th</sup>. This schedule will be updated on the next agenda, reflecting the change in the schedule made by the Board tonight.

Motion (Jose/Sullivan) to adjourn at 8:20pm, passed unanimously.

Respectfully Submitted,



Ali Golz, Administrative Assistant