

**Freetown Board of Assessors**  
Minutes of Wednesday, July 6, 2022  
Virtual Meeting – Zoom.us

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**Present:** Jeff Field and Mike Motta were present via Zoom; Paul Sadeck was present at the Town Hall.

**Absent:** None.

**Call to order:** Meeting called to order at 3:00 p.m. In conformance with these orders, all votes taken during this meeting were by roll call. The meeting was recorded by Mr. Sadeck.

**Approval of Minutes**

A motion was made by Mr. Sadeck, seconded by Mr. Field, to approve the minutes of the meetings held April 27, May 5, and June 16, 2022, both the open sessions and the Executive Session held April 27th, but not to release the minutes of the Executive Session. The motion carried unanimously.

**Old Business**

The Assistant Assessor stated that a purchase order was approved by the Town Administrator to encumber funds from Fiscal Year 2022 to have a counter with shelves installed in the office by Joshua's Mountain Woodworking. The counter was supposed to be ordered in Fiscal Year 2020, so this will be an overdue improvement.

**New Business**

Discussion was held on the clerical vacancy now that Timm McIntosh has moved to the Town Clerk's office full-time. The Assistant Assessor stated that the Town Administrator was again interested in combining this part-time position with a part-time floating clerk to attract candidates interested in a full-time position. The caveat to this is, funding for the floating clerk half would not be available until the Special Town Meeting in October.

Mr. Field asked if Mr. McIntosh would be available to help as needed. The Assistant Assessor replied yes, since it was understood that the Assessors were given insufficient notice of the transfer, it was also understood that Mr. McIntosh would be available to answer basic questions from residents if the office was not open.

Mr. Field felt that waiting until October could be the right move. Mr. Motta agreed, adding that he agreed it would potentially attract more qualified candidates if the position were full-time. Mr. Sadeck was also in agreement with these points. Mr. Motta asked if the Board of Assessors could submit an article to accomplish this. The Assistant Assessor stated yes.

A motion was made by Mr. Sadeck, seconded by Mr. Motta, to hold off advertising the vacancy until a determination is made about whether the position will remain part-time or change to full-time. The motion carried unanimously.