

Freetown Board of Assessors
Minutes of Wednesday, December 4, 2019
Map Room – Town Hall – Assonet, Mass.

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FREETOWN TOWN CLERK

2020 JAN -6 AM 9:15

J. Brown

Present: Mike Motta and Jeff Field.

Absent: Sue Parker

Call to order: Mike Motta called the meeting to order at 5:38 p.m.

Approval of Minutes

A motion was made by Mr. Field, seconded by Mr. Motta, to approve the minutes of November 19, 2019. The motion carried unanimously.

Report of Consultant

Ellen Blanchard was unable to attend, but had provided information relative to the staffing needs of the office. This information included a sample job description and salary information from comparable towns. The clerk provided salary and staffing information from some area towns as well. Mr. Motta requested information from Somerset and Swansea be sought. Consensus was to meet December 11th to continue this discussion.

Report of Clerk

Information was provided regarding the rearrangement of furniture and filing cabinets in both the office and the map room. A motion was made by Mr. Field, seconded by Mr. Motta, to replace several vertical file cabinets with a four-drawer lateral cabinet. The motion carried unanimously.

In addition to the staffing discussion above, the clerk reported the need to seek a warrant article to transfer funds to pay for Mrs. Blanchard's time. A motion was made by Mr. Motta, seconded by Mr. Field, to leave this to the clerk. The motion carried unanimously.

Executive Session

A motion was made by Mr. Field, seconded by Mr. Motta, to enter into executive session to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the government's litigating position; specifically, *Marie's Way Solar 1, LLC vs. Board of Assessors of the Town of Freetown*; and not to return to open session afterward. When polled, the members voted as follows: Motta – Aye, Field – Aye.

Meeting Adjourned

A motion was made by Mr. Field, seconded by Mr. Motta, to adjourn. The motion carried unanimously, and the meeting was adjourned at 7:05 p.m.

This is a True Record by me.

Attest: _____
Senior Clerk